
East Central Ontario Regional Council
Meeting of the Assembly of Elders
Monday, April 15th 2019 –9:00 a.m.

Vision of the Commission by which we evaluate progress based on:

- Supporting and enhancing the life of Communities of Faith where ministry takes place
- Nurturing Social Justice and Outreach programs
- Building Communications

IN ATTENDANCE

Rev. Jean Wilson	Chair
Rev. Steve Spicer	Member
Carol Johnson	Member
Rev. Paul Reed	Member
Rev. Ryan McNally	Member
Rev. Elizabeth Macdonald	Member
Rev. Wanda Stride	Member
Brian James	Member - Financial Administration
Ted Meyers	Member
Shirley Baster	Member
Steve Coles	Member
Sharon Hull	Corresponding Member - Minister for Spiritual Nurture, Respectful Relationship and Justice for all Ages
Gordon Wood	Corresponding Member - Communications and Administration Assistant
Rev. David Timpson	Corresponding Member, Pastoral Relations Minister
Rev. Rosemary Lambie	Corresponding Member, Executive Minister
Joel Miller	Corresponding Member, Program Assistant to Executive Minister, Recording Secretary

REGRETS/ABSENT

Rev. Rodney Smith-Merkley	Corresponding Member - Minister for Respectful Relationship and Indigenous Justice
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1. *Opening and Devotions* – Jean opened the meeting with a Palm Sunday prayer.

2. *Approval of the Minutes - Meeting March 27th 2019*

2019-04-15-75 MOTION (B. James/C. Johnson) that the minutes of March 27th 2019 be approved as received. **Carried**

3. *Approval of the Agenda*

2019-04-15-76 MOTION (T. Meyers/S. Baster) that the agenda be accepted as circulated. **Carried**

4. *Correspondence*

- a) April 9, 2019, Lois Moore re Bridgenorth UC Cemetery (*for information*)

5. *Business Arising from the Regular Meeting* – *Supporting and enhancing the life of Communities of Faith where ministry takes place*

I. Communities of Faith

II. Mission through Property and Finance

2019-04-15-77 MOTION (T. Meyers/C. Johnson) that the East Central Ontario Regional Council Assembly of Elders approves the request of Emmanuel United Church, Peterborough Ontario to sell the property located at 441 Rubidge Street, Peterborough, Ontario to Sammy and Sons Ltd for \$900,000. **Carried** (B. James abstains)

Discussion: It was noted that the proceeds of the sale are to be distributed as outlined (see appendix A - Certificate of Trustees Asking Consent of Regional Council) and with guidance from the Property through Finance Team.

III. Governance

Nominations Team – (see appendix B – Draft letter seeking nominations; description of Teams; expression of interest form)

2019-04-15-78 MOTION (W. Stride/B. James) that the East Central Ontario Regional Council Assembly of Elders approves the Nominations process (letter, expression of interest form, team descriptions) and refers to Communications for circulation. **Carried**

Team List (Wanda will add names as they become available):

1. Assembly of Elders
2. Covenant Support Team: David Timpson (staff support)
3. Liaison Forum
4. Licenced Lay Worship Leaders Forum
5. Formation, Nurture and Justice Team: Sharon Hull, Rodney Smith-Merkley (staff support)
6. Mission Through Property Team: Brian James (Treasurer), Ted Meyers, Mary Margaret Boone, Ron Tewin, Rosemary Lambie (staff support)
7. Nominations Team
8. Equity Team (see appendix B)

Discussion: Nominees to all team (except Assembly of Elders) can be any full member of a community of faith covenanted with the Regional Council. Nominees to the Assembly of Elders must be elected representatives from community of faith.

Retirees Forum – See appendix C

Discussion: Ryan will prepare document providing clear definition and distinction between a forum and team.

It was agreed to remove communication forum and pastoral relations forum from the expression of interest form, and discussion need to be had by the Assembly of Elders for these two items at a later date.

IV. Policies

Governance Document – review to date, needs Ryan's diagram

Nurturing Social Justice and Outreach programs

V. Mission Priority Grants – see appendix D – Doing Mission Together Grant Review

2019-04-15-79 MOTION (T. Meyers/S. Coles) That the East Central Ontario Regional Council Assembly of Elders accept the recommendation of the subcommittee for the Doing Mission Together grant to Sydenham Street United Church for a workshop titled “Re-Imagining Places of Faith in Kingston” for \$1000.00. **Carried**

2019-04-15-80 MOTION (W. Stride / T. Meyers) That the East Central Ontario Regional Council Assembly of Elders accept the recommendation of the subcommittee for the Doing Mission Together grant for the Cathedral of Trees – Algonquin Park (Maynooth-Madawaska Pastoral Charge) for \$5000.00 **Carried**

2019-04-15-81 MOTION (W. Stride / C. Johnson) That the East Central Ontario Regional Council Assembly of Elders accept the recommendation of the subcommittee for the Doing Mission Together grant to Cambridge Street U.C. for \$2620. **Carried**

2019-04-15-82 MOTION (T. Meyers/ S. Coles) That the East Central Ontario Regional Council Assembly of Elders accept the recommendation of the subcommittee for the Doing Mission Together grant to Bridge Street United Church Food Ministry 2019 End-Of-the-Month (EOTM) Meal Program for \$5000.00. **Carried** (S. Spicer abstains)

Discussion: Letters will go out from Rosemary (with evaluation form). It was noted that a reminder to Bridge Street United Church would be included in their letter to seek approval from Regional Council for major renovations. Not all of the \$25,000 was distributed for this cycle; \$11, 380 remains and will be carried over to the next cycle. This summer cycle is now closed; the next cycle will be decided in the fall 2019. Announcements for who has received grants can be announced after the minutes containing decisions are approved.

Building Communications

VI. Inaugural Meeting – updates on planning, budget, participants, theme, agenda worship, music, retirees banquet (see appendix E – draft budget; see appendix F – draft agenda)

Budget

Discussion: Tech: It was noted that the budget was contingent on the number of registrations. The cost of interpreters is still being assessed. It was explained that the *Facility Rental/Gift* and *AV Equipment* was combined to \$10,000 and corresponds to the request from Cambridge Street United Church. Paul will connect Tech support person Walt, with the business team prior to the meeting (on the Thursday prior to day of meeting) to ensure technical support needs are in place for the meeting.

2019-04-15-83 MOTION (S. Coles/W. Stride) That the East Central Ontario Regional Council Assembly of Elders authorize a cheque in the amount of \$10,000 be sent to Cambridge Street United to help pay towards technical equipment for the Inaugural Meeting. **Carried**

Discussion: Meals: Thus far, roughly 100 people have expressed intent to attend the Inaugural meeting. There are roughly 300 ministry personnel, and roughly 500 lay delegates within the Regional Council that potentially could attend the meeting. Registration should be available shortly with the launching of the website. The hope is to have the registration page and agenda of the inaugural meeting ready in time for the launching of the website. Cambridge will provide the lunch and snacks at no cost for those attending the meeting. Breakfast and dinners are the cost of the delegates. If there were enough rsyps by May 15, Cambridge Street United Church would be willing to have dinner available at a cost (most likely less than \$18 per head. On the draft budget, the cost for the retiree’s dinner to the Regional Council was reduced from \$20 to \$18 per head. There will be no

cost for the retirees and their spouses at the retiree's banquet. Travel costs for delegates will not be reimbursed.

Discussion: Programming: Accommodation and meals for Kimberly Heath from Theme Leaders portion of budget. It was noted that John Young would be the General Council representative.

Discussion: Retirees: Prayer Shawl and certificate will be presented to retirees. A decision needs to be made as to whether it is possible for stain glass with Regional logo be presented to retirees the following year. It was suggested that Regional Council place a call throughout for ideas for a Regional Council logo. Wanda with the worship team and Gordon will work towards creating a logo developed from the theme for this inaugural meeting.

Discussion: Hospitality: It was noted that some of the staff will need to have accommodations for three nights

Discussion: Youth: Sharon will speak directly with Paul to work out details. Ideas include, staying at Celebrations, swimming, meals prepared by UCW, potential of bus to chauffeur around. One youth delegate from each community of faith may be a voting representatives within the Regional Council, on the conditions that they are full members and that there is not an imbalance between lay and clergy. Names of youth delegates are to be submitted to Gordon. Sharon has invited any who have contact information for youth or Congregations within the Regional Council who may not be aware of the ability to send youth to youth forum.

Discussion: Travel: Currently there is a line in the budget for people attending the meeting (students, retirees, retained) that are not representative from a community of faith. However, the cost of travel for representatives of a community of faith will be paid by the community of faith. There is concern that continuing to expect communities of faith to pay (i.e., travel, liaisons fees, assessments) will be damaging as communities of faith are facing paying more. It was noted that there is already a means to make a request for funding in the event of inaccessibility to funds to participate in church life.

Rosemary and Jean will write a pastoral letter acknowledging delegates coming to the inaugural meeting, and providing explanations and encouragement for the financial support of lay representation.

2019-04-15-84 MOTION (S. Coles/B. James) That the East Central Ontario Regional Council Assembly of Elders accepts the proposed budget (appendix F). **Carried**

Agenda

Discussion: Elder Host still needs to be determined, but this person would most likely come from the Assembly of Elders. Worship Team will prepared slides for worship, Jean offered to review for project-ability. Worship Team will lead gathering music times as well. Band will be a pick-up band. It was suggested that "Lord Listen to Your Children Praying" be the musical theme. Celebration of Ministry is being prepared by Rosemary and Jean. Music license and podcasting license need to be purchased. It was suggested that the worship team prepare opening prayers and call to worship and use the incumbent minister during this time of worship. The Eucharistic liturgy being used was prepared by the Moderator for Worshiplude (in English and French – translation to be made available in bulletin). Joel will circulate the 'bare bones' service bulletin to the Assembly of Elders for revision.

It was suggested that mention regarding reserving table during cluster fair go out in the newsletter; Carol Johnson has agreed to be the contact person to receive requests. Helmet Enns was suggested as a contact person as well. It was also suggested for the networks that are known, an invitation go out: Cathedral in the Trees, SJNOC, Affirm, Truth and Reconciliation, Right Relations, Michael Schoenberg, Susan Graham-Walker, Congregational Stewardship and giving, Marilyn Roger, Fair Trade Display, TUCC, etc. It was suggested to contact Sharon for current listing of clusters and networks. It wasn't determined who would write these letters.

Grand River books will be the supplier for the books room (need follow up). There is a need for local people to work in the book room.

It was suggested that the Introduction of Governance document, Introduction of Staff be merged together to create an hour of time, if more time is needed. It was noted that there is flexibility in the last hour of time before dinner with Office of Vocations and introduction of candidates (video introductions will have already been online). It was noted that the Governance document will follow the order of governance structure and then policies.

Need a time for Sunrise Ceremony.

Memorials will be included in the Celebration of Ministry Service. It was suggested that person's photos be projected as names are being presented during the service.

It was suggested to have Larry Doyle facilitate the small group discussion process used at GC 43 when discussing the Governance document, and that GC commissioners can be asked to supplement the Assembly of Elders as table group leaders.

There was discussion for the flow of Saturday 11 a.m. to 3:30 p.m. which still needs to be determined.

There will be more discussion around the agenda at the next Assembly of Elders meeting, recognizing that some parts may need to be deferred to a fall gathering to allow for sufficient discussion time.

A notice needs to go out to congregations about collecting pieces to be incorporated in pottery; as well as submission of why those pieces were chosen, which will be included in the liturgy. Wanda and Gordon will prepare a notice for newsletter, and Jean will also incorporate this request in the pastoral letter going out regarding representatives from communities of faith to the Regional Council.

6. *New Business*

VII. Prayer Shawl Ministry –

2019-04-15-85 MOTION (W. Stride/E. Macdonald) that the East Central Ontario Regional Council Assembly of Elders acknowledges the important role that the Prayer Shawl Ministry played in the history of Bay of Quinte Conference, and encourages those who have such a passion or talent to form a network across the Regional Council. Information and promotion for this ministry will be communicated in the variety of ways possible; weekly newsletter, website (eventually), and through cluster networks. Financial support of \$300 annually will be budgeted from non-allocated fund. **Carried**

Opening worship for next meeting – Wanda Stride

Next meeting dates

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- Apr 24th 10 – 3:00 In person Cambridge Street United Church, Lindsey, Ontario
 - May 22nd 10 – 12:30 Zoom
 - June 24th 10 – 3:00 In person TBD
 - Aug 28th 10 – 12:30 Zoom
 - Sept 25th 10-3:00 In person TBD

Closing Prayer – Jean closed the meeting with a prayer.

6. Adjournment

2019-04-15-86 MOTION (B. James) that the meeting be adjourned at 12:09 p.m.

Jean Wilson
Chair

Rev. Rosemary Lambie,
Executive Minister

Appendices

Appendix A	Certificate of Trustees Asking Consent of Regional Council	Pages 93-94
Appendix B	Draft letter seeking nominations; description of Teams; expression of interest form	Pages 95-98
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Appendix E	Draft budget Inaugural Meeting 2019	Pages 103-104
Appendix F	Draft Agenda	Pages 105-107

Appendix A

Certificate of Trustees Asking Consent of a Regional Council

IN THE MATTER OF REG PLAN 1A, PT BLK F, PT LTS 14&15 N. BROCK W, GEORGE
RP4512186 PART1;

AND IN THE MATTER OF SALE OF PROPERTY FROM TRUSTEES OF EMMANUEL
UNITED CHURCH to SAMMY AND SONS LTD.

CERTIFICATE OF TRUSTEES ASKING CONSENT OF THE REGIONAL COUNCIL

*The United Church of Canada Act, Schedule B, Trust of Model Deed Part 6
The Manual (2019 edition), section G.2.3*

We, the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of Emmanuel United Church, a congregation of The United Church of Canada and part of the Emmanuel United Church Pastoral Charge, at a meeting of the Board of Trustees duly held for that purpose at 441 Rubidge Street, Peterborough, Ontario on the 10th day of April, 2019.

"Moved by Lucas Smith, seconded by Phyllis Nelson, that the Trustees of Emmanuel United Church, a congregation of The United Church of Canada and part of the Emmanuel United Church Pastoral Charge, having received the direction of the church Council of the said pastoral charge to do so, request the consent of East Central Ontario Regional Council:

- (1) to the sale of certain Real Property, the legal description of which is Reg Plan 1A, Pt Blk F, Pt Lts 14 & 15 N. Brock W, George RP4512186 Part1, and the municipal address of which is 441 Rubidge Street, Peterborough, Ontario, pursuant to an agreement between the Board of Trustees of Emmanuel United Church, a congregation of The United Church of Canada, as seller, and Sammy and Sons Ltd. as purchaser, dated the 22nd day of February, 2019, and subject to Regional Council approval, the terms of which are as follows:

Sale of property to Sammy and Sons Ltd. For \$900,000.00 with a deposit of \$25,000.00 and a balance due of \$875,000.00 less adjustments, with a scheduled closing date of 29th day of August 2019.

(2) Disposition of proceeds:

- a. To support the ongoing ministry of the congregants of Emmanuel United Church.
- b. To improve the accessibility of Emmanuel United Church buildings
- c. To maintain in good repair any remaining buildings on both sites.

- d. To expand and enhance the current Mission and Outreach programs of the congregation.
- e. To increase support to the National Mission and Service fund.

and in pursuance of the said resolution, we hereby apply to East Central Ontario Regional Council for its consent to the sale of property.

Dated this 10th day of April 2019.



Dean Haggerty, Presiding Trustee



Judy Amsbury, Secretary

Appendix B

April 4, 2019

“So if anyone is in Christ, there is a new creation: everything old has passed away; see, everything has become new!”
2 Corinthians 5:17

Brothers and Sisters in Christ,

The words of the Apostle Paul to the church in Corinth may be sounding familiar to you by now! Our church has become a new creation, with all the birth pangs and tears and joy we can expect with such radical change.

The “new” way of carrying out Christ’s mission in our region is unfolding, and this is your invitation to participate, to celebrate God’s presence among us, and to encourage your fellow Christians toward the hope, peace and love of Christ.

Do you believe God is calling you to a new ministry in the wider church? We are looking for people to express interest in helping with the following ministry areas:

- Assembly of Elders
- Covenant Support Team
- Faith Formation, Nurture, and Justice Team (at least one of whom must be a young person).
- Ministry through property Team

We have included descriptions of the ministry of each team, and how your work would connect to the assembly of elders and the wider church. We have also included the expression of interest form, which is to be submitted to ?.

In the new nominations process, which needs to be ratified by the East Central Ontario Regional Council, interested individuals will submit written expressions of interest, either by email, mail, or soon, through our web site (we will let you know as soon as that is possible!). The nominations team will prayerfully consider each nomination and recommend a slate of candidates to the ECORC at the inaugural meeting. Modelled after the General Council process, there will be no nominations from the floor, rather the work of discernment will happen ahead of time.

We wish you blessings and strength as you prayerfully consider submitting your name for further ministry within our region. You are a blessing to us, and an example of the beauty and diversity of Christ’s mission in our midst.

With gratitude and hope,

Rev. Wanda Stride
Chair, Nominations Team
East Central Ontario Regional Council

Assembly of Elders

The Executive of the ECORC is known as the Assembly of Elders. The assembly of elders shall have 12 members who share responsibility for the overall mission and vision as established by the Regional Council. The Assembly meets at least six times annually, and members will serve on at least one team and be a conduit of information between the AofE and the Team. The Assembly will elect a speaker, who serves for a term of up to six months, a term which can be renewed for consecutive terms. Alternate speakers may be elected. The assembly will also elect a leading elder to attend General Council gatherings.

As of 2020, terms will be two or three years in length.

For more information about the Assembly of Elders, please contact the Rev. Wanda Stride (minister@trinitystandrews.ca)

Covenant Support Team

The Covenant Support Team serves the Regional Council, by working with communities of faith facing amalgamation, realignments or disbanding, in consultation with the Ministry through Property Team, advising and training ministry and personnel committees, ensuring compliance of communities of faith with faith profiles and meeting responsibilities of denominational policies. This team will work with interim ministers, pastoral charge supervisors, general pastoral relations processes, endings and beginnings, and work with the liaison and LLWL forum. This team will also oversee the work and make recommendations on licensed lay worship leaders and licenses to administer the sacraments.

By 2020, terms will be for two years or three years, with 12 members total.

For more information about nominations processes, please contact the Rev Wanda Stride (minister@trinitystandrews.ca)

Formation, Nurture and Justice Team

The Formation Nurture and Justice Team serves the Regional Council in areas of global and local mission partnerships, ministry with all ages, honouring and living into in cultural mission and ministry and living in covenant with Mother Earth and All My relations. This team supports the work of ECORC youth executive, supports the work for right relations, as well as clusters and networks. This team also fosters dialogue between various levels of church governance.

As of 2020, terms will be for two years or three years, with approximately half of the at least 8 members being elected each year.

For more information about nominations processes, please contact the Rev Wanda Stride (minister@trinitystandrews.ca)

Mission Through Property Team

The Mission Through Property Team serves the Regional Council by making recommendations on property-related matters. Among other tasks, the MTP team receives from communities of faith and conducts business tasks related to real estate, disposition of assets when congregations disband, assisting CoF as they amalgamate or otherwise realign or reconstitute or relocate etc, and communicate to CoFs insurance matters. The MTP also reviews use of church properties and maintains records on manses and their furnishings, and conducts inspections.

As of 2020, terms will be three years, with two members being elected each year.

For more information about the Mission Through Property Team, please contact the Rev. Wanda Stride (minister@trinitystandrews.ca)

Nominations Team

The Nominations Team serves the Regional Council by recommending appointments to the Assembly of Elders, Teams, Forums and Task groups as well as individuals to positions as requested by the Regional Council, its Assembly of Elders, or the Executive Minister. The team shall be composed of seven people, one member of the Assembly of Elders, and six members of the regional council who are not on the assembly of elders.

As of 2020, terms will be for two years or three years, with approximately half the members being elected each year.

For more information about nominations processes, please contact the Rev Wanda Stride (minister@trinitystandrews.ca)

East Central Ontario Regional Council: EXPRESSION OF INTEREST

Is God calling you to share your gifts by serving on a team or forum within **ECORC**?

The Assembly of Elders requests that people submit an expression of interest for the teams of volunteers and fora that will be needed for the ministries of ECORC.

Name: _____ Date _____

Telephone: _____ Email address _____

Address _____

Ministry Personnel _____ Lay _____ Gender: _____

Congregation/Pastoral Charge _____

Please check the ministries you are interested in and can offer experience and gifts for the work:

<input type="checkbox"/>	Assembly of Elders
<input type="checkbox"/>	Covenant Support Team
<input type="checkbox"/>	Faith Formation, Nurture and Justice Team
<input type="checkbox"/>	Ministry through Property Team
<input type="checkbox"/>	Pastoral Relations Liaison Forum
<input type="checkbox"/>	Nominations Team
<input type="checkbox"/>	Equity Team
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	Other(<i>Please write in</i>)

A Brief summary of your experience and skills:

Names of Two References Telephone Number(s)

Please attach any other relevant information. Submit to: name???@address???.com

Appendix C

The Retiree's Forum

Purpose

To support the Covenant Support Team and the Regional Minister for Pastoral Relations in the care and support of all those in receipt of United Church pensions in the East Central Ontario Region. Providing ongoing contact and organising gatherings for Retirees.

Membership

6-12 people from across the Region who are interested in the care and support of all those in receipt of United Church pensions. One member will be named secretary.

Meetings

The Retirees Forum shall meet as required at the call of the Pastoral Relations Minister, and the Secretary of the Forum, and will meet regularly six times per year.; primarily by electronic means.

Duties

- 1) To remain in contact with the retirees, touching base annually
- 2) Organise gatherings of retirees where possible, respecting and supporting the long-standing traditions in various places of meals and celebrations.
- 3) To listen and raise such issues that are heard with the Pastoral Relations Minister, the Covenant Support Team, the Assembly of Elders and the wider church as appropriate
- 4) Welcoming new retirees, providing accompaniment, and mentoring in the midst of the transition.
- 5) Organising an Annual Celebration of retirements.

The Secretary of the Retirees Forum

The secretary shall maintain a list of the contact information of all retirees in the region. This list shall be shared with the Communications and Administration Assistant East Central Ontario Regional Council. Gordon Wood
GWood@united-church.ca

Appendix D

East Central Ontario Regional Council:
Doing Mission Together Grant Review

On Monday March 25, 2019 Paul Reed, Ted Meyers, Rodney Smith-Merkley and Sharon Hull met by zoom to review the applications that had been received for the Doing Mission Together Grant.

There was discussion on the strength of the applications and a priority setting for future granting. Each grant was evaluated on who would benefit from the grant, ie. One congregation or a network.

There were 4 grant applications received for this granting cycle and it was discussed that we should be open to more grants to be received until the regional meeting, since this was the first cycle.

1. Sydenham Street United Church for a workshop titled “Re-Imagining Places of Faith in Kingston” for \$1000.00

A day long workshop from 9:00 am to 4:00 pm to be held at The Spire at Sydenham Street United Church Kingston on June 1, 2019. We are planning a unique event where local faith groups, heritage and community organizations will share their experience, concerns and creative solutions to the challenges confronting places of faith in Eastern Ontario in an interactive and engaging format.

This workshop is being planned by an ecumenical group involving St. Mark's Anglican congregation, Anglican Diocese of Ontario staff, Sydenham Street United Church community of faith, St. Andrews Presbyterian Church congregation, Friends of The Spire Inc., and the Frontenac Heritage Foundation. The Frontenac Heritage Foundation has applied for and received a grant toward the costs for this workshop. Program planning also includes advice from Kendra Fry and Robert Pajot who have facilitated similar workshops before.

Follow-up- Sharon to speak to Bruce about the date to make sure they realize it is during the regional meeting. The date was picked before the regional meeting date was announced and with so many partners it can't be changed.

Recommendation: Fund for \$1000.00

2. Cathedral of Trees for \$5000.00

A United Church presence in Algonquin Park has deep roots, as the former Bay of Quinte Conference parked a trailer (owned by the conference) in Algonquin Park each summer for decades. Dozens of ministers have occupied that trailer(s) sometime with their families, to provide a worship service to park visitors in the Outdoor Theatre, a unique space surrounded by majestic pines. The advent of the East Central Ontario Region provides an opportunity to reimagine and revitalize this ministry, through building a stronger relationship with the Park, who have been very willing, and developing an intentional worship ethos which facilitates a connection to the Holy Wonder of Creation, open to all. In Cathedral of the Trees, we acknowledge, celebrate and give thanks for the healing and enlivening power of nature for our bodies, minds and spirits.

The name Cathedral of the Trees comes from an existing ministry of the Maynooth Madawaska Pastoral Charge which currently meets once a month on land in the same area as the park. Rev. Svinda and Marilyn Zehr are willing to relocate the ministry to Algonquin Park for eight Sundays in the summer, with worship leadership shared amongst a number of clergy in our network.

Diana Butler Bass has underlined that the way to connect to the spirituality of Millennials is

through creation, so we would see a Regional event for young adults taking place in the park one weekend during the summer as a ministry with them. Young Adult participants would lead the Sunday service as part of the weekend experience.

Follow up: Application was to help pay the park fees to Algonquin park and to replace the old trailer. Paul to inquire about the trailer needs and what other sources of funding are expected.

Recommendation: Fund for \$5000.00

3. Cambridge Street U.C. for \$3300.00

We are taking the youth group at Cambridge St. united church to a youth retreat at Cairn Camp. 2 days of programing for the youth at our church, the program will include hard skills activities provided by the camp and leadership skills trainings. The hope is to help our youth, grow into a leadership role within the church and community. We also want to provide a fun and safe environment for our youth to learn new skills and explore their faith.

Our youth group with approximately 20 participants and 4 chaperones

The youth will be attending the camp, The children, youth and young families coordinator will be facilitating faith based activities and the camp staff will be providing hard skills and leadership training.

The youth will be asked to pay \$50. The leaders will donate their gas for travel but not pay for the weekend.

Concerns: This is just for one congregation. Gabby did express concerns about 20 campers being available that weekend. Suggest opening it up to other area youth to be a cluster event. Also concern about funding more than 1/3 the cost which had been the model used in the conference for learning. Since the funds are available, fund the portion asked for the youth and Cambridge Street can fund the cost for the leaders.

Recommendation: Fund for \$2620.00

4. Bridge Street United Church Food Ministry 2019 End-Of-the-Month (EOTM) Meal Program for \$5000.00

The End-of-the-Month meal program was started by the BSUC Food Ministry in March 2016. It offers a dinner-time hot meal on the Tuesday and Thursday of the last week of each month from March to December. The meal days are scheduled to take place just prior to the distribution of monthly social assistance. Frozen meals are also distributed on these two afternoons, all meals being prepared in the BSUC kitchen by our volunteer cadre presently 204 in number.

Throughout calendar 2018, an average of 119.5 meals were prepared and served on each EOTM meal day, 97.6 hot and 22.0 frozen meals, with a 2018 EOTM total meal consumption of 2,390. The 2018 average cost to the BSUC Food Ministry of food supplies for each prepared meal was \$1.79.

During calendar 2019, 14,908 meals are projected to be prepared and served from the BSUC kitchen: i) Inn-from-the-Cold 7,395 meals; ii) Thank-God-It's-Friday 4,980 meals; iii) End-of-the-Month 2,533 meals. The projected cost of food supplies for EOTM meals in 2019, using our 2018 average food supply cost/meal, will be \$4,534.07. The cost apportioned to the EOTM component of the Food Ministry budget for the Program Manager (a part-time employee of BSUC) would be partially met by the \$495.63 residual amount from the \$5,000 grant.

Concern: There is \$5000 in the 2019 Budget for a Kitchen renovation study - has this come to the Regional Council?

Recommendation: Fund for \$5000.00

For Reference:

Criteria for selection will include

- Designated priority of the Region
- Priorities to be reaffirmed by Annual Meeting each year
- Quantitative and qualitative valuation
- number reached or helped
- vulnerable sectors
- number of participating Communities of Faith
- Other Funding sources
- Positive consideration for partnerships and or participant commitments
- Maximum Grant request not to exceed \$5,000
- Granting Body may consider less than full amount of request
- Application to indicate whether partial funding to be considered
- If requests exceed \$25,000 granting body might consider applications for less than full funding. This might apply particularly to applications that less fully match above criteria. ie: is it all or nothing? If full funding is not available would partial funding be acceptable?
- Granting Body may consider granting in excess of \$5,000

Appendix E

East Central Ontario Regional Council Inaugural Meeting May 31 - June 2, 2019 Estimated Budget

Local Arrangements

Planning Meetings	\$1,000.00
Travel budget	
Registration	\$500.00
Preparation Expenses	\$750.00
Printed Materials	\$1,000.00
Sub-Total	\$3,250.00

Facility

Facility Rental/Gift	\$5,000.00
use of building, and equipment	
AV Equipment	\$5,000.00
Rental/Enhancement	
Professional & Technical Services	\$1,500.00
AV technician/Security	
Sub-Total	\$11,500.00

Food

Friday Lunch	300	\$10.00	\$3,000.00
cold lunch			
Saturday lunch	250	\$12.00	\$3,000.00
hot lunch			
beverage and snack service	250	\$15.00	\$3,750.00
Friday afternoon, Sat Morning and afternoon, Sunday			
Celebration Receptions	500	\$8.00	\$4,000.00
cold buffet reception			
Retirees Dinner	50	\$18.00	\$900.00
family style hot meal			
Sub-Total			\$14,650.00

Programming

Worship and Music Leaders	2	\$1,000.00	\$2,000.00
Honourariums Travel and accomodation costs			
Worship and music Team	6	\$200.00	\$1,200.00
Honourariums			
Theme Leaders	1	\$1,500.00	\$1,500.00
Honourariums Travel and accomodation costs			
Sub-Total			\$4,700.00

Service of Celebration

Worship Materials			\$500.00
Gifts			\$500.00
Worship Leaders			\$1,000.00
Honourariums Travel and accomodation costs			
Sub-Total			\$2,000.00

Hospitality

Staff	7	\$300.00	\$2,100.00
Hotel Accomodation			
Volunteer with Fulltime commitment	4	\$300.00	\$1,200.00
Hotel Accomodation			
Travel	30	\$100.00	\$3,000.00
student/Retiree/Retained			
Sub-Total			\$8,300.00

Youth

Accomodation			\$1,000.00
Travel			\$1,000.00
Meals			\$2,500.00
Miscellaneous			\$1,000.00
Sub-Total			\$5,500.00

TOTAL BUDGET **\$49,900.00**

Appendix F

Day	Time	Location	Activity	Leadership	Notes
Friday	Morning		During which we gather Worship Place: "Call to Worship"		
	9:30-10:30	Dining Hall	Registration	Local Hosts	
	10:30 - 11:00	Sanctuary	Acknowledging the Territory Welcome from 1st nations	Rodney Smith-Merkley	
	11:00 - 11:15		Welcoming, Announcements to facilitate time together Words of Constitution	Clergy host: Craig Donnelly	Joel to prepare projection.
	11:15 - 12:15		Opening Worship covenanting as a body Text: 1 Corinthians 12 (one body) Communion	Leading Elder: Jean Wilson Worship Team Preacher: Kimberly Heath Presider: Wanda Stride	Words to be provide to Interpreters.
	12:15 - 12:30		Further Announcements	Elder Host	
	12:30 - 1:30	Dining Hall	LUNCH		
Friday	afternoon		Worship Place: Prayer of Approach		
	1:30 - 3:00	Throughout Building	Network and Cluster Fair opportunity to present passions to report on networks and clusters to recruit to networks	Cluster and Network facilitators	Need to see what networks or topics people would gather around. Would recommend Elizabeth McDonald to assist with this component.
	3:00 - 3:30	Dining Hall	SNACK BREAK		
	3:30 - 4:00	Sanctuary	Opening requirements consent document behavioural covenant Introductions	Elder Host(s)	Joel to prepare for projection opening Motions
	4:00 - 4:30		Report of Assembly of Elders introduction of Governance Structure	Jean Wilson/Ryan McNally	projection of diagram and teams LISTEN, QUESTIONS OF CLARIFICATION
	4:30 - 4:50		Introduction of Staff	TBD	perhaps photo projection, title and brief position description

4:50 -5:10	Office of Vocation			Karen Valley	Karen to provide material desired. Time to introduce working of Office of Vocation
5:10 - 5:30	Office of Vocation			Karen or David	Number not yet known (Joel preparing video introductions)
5:30 - 6:00	Introduction of ordinands, commissionands, admissions			Individual responsibility	
6:00----	Dinner	various locations			
Friday Evening	Worship Place: Children's Time				
7: 00 ----	Retiree's Banquet			David Timpson Host	TBD, UCW waiting on answer. Expected that former BofQ will expect Banquet.
	Social Gathering				
Day	Time	Location	Activity	Leadership	Notes
Saturday Morning	During which we gather Worship Place: "Scripture and Message"				
Time to announced	Queen Street		Sunrise Ceremony	Rodney Smith-Merkely	Rodney has confirmed with Dorothy
9:00-10:00	Water side		Gathering Worship	Dorothy Taylor	
	Sanctuary		Smudge with Dorothy	Worship Team	
			Covenant as Regional Council and staff communion	President: Wanda Stride	
10:00 - 10:30	dining Hall		Nutrition Break		
10:30 - 11:00	Sanctuary		Teaching By Dorothy Taylor (Curve Lake)	Rodney Smith-Merkely	Invitation has been extended. No time restraint to be imposed.
11:00 - 12:00			Assembly Of Elders review and comment on Governance Structure	Dorothy Taylor	Members of the Assembly of Elders
12:00 - 12:30			General Council Report	John Young (expected but not projection)	Small group Discussion

12:30 - 1:30	Dining Hall	LUNCH			
Saturday	Afternoon	Worship Place: reflection and Response			
1:30 - 2:00	Sanctuary	Nominations Report	Wanda Stride	review process and present proposed slate for rise of Regional Council/ Vote of	
2:00 - 2:30		Budget Conversation Mission and Service	Brian James	presentaion of 2019 busget. Outline core funding requirements of 2020 budget and	
2:30 - 3:00		Vision/Priority/Proposal Presentation(s)	various	Listening time	
3:00 - 3:30	Dining Hall	SNACK BREAK			
3:30 - 4:00	Table Discussion	Sessional Groups	pick at topic	Small group Discussion	
4:00 - 4:30					
4:30 - 5:00		Visioning and Priority		Regathering with a brief synopsis from discussion group/ all items referred for	
5:00 - 5:30		Youth Presentation	Sharon Hull	Youth to present as they wish, on topic/with proposal/ or offer worship or commentary	
5:30 - 6:00		Closing Motions	Jean Wilson/New leading eldo Joel to prepare closing motion for	projections	
7:00	----				
The Regional Council would reconvene in the fall to receive strategis plan and budget for 2020 yea					
Sunday	Morning	Worship Place: reflection and Response			
10:30	Sanctuary	Service of Celebration of Ministry	Wanda Stride/ Rosemary Lamt CSUC choir and organist available		
12:30	Dining Hall	Reception	UCW hosting		