

LLWL Network Gathering – Monday, January 24th

MINUTES

Started: 7:05pm / Ended: 8:25pm

Attending (18): Kathleen Whyte (serving as chair this evening), Paul Kneebone (taking minutes), Richard Weigand, Susan Pleasance, Lynn Liddell, Darlene Hallett, Evelyn Chambers, Nicolette Mitchell, Carol O'Neill, Tom Stobie, Ruth Olley, Mark Sturman, Bob Bennett, Dianne McCracken, Phyllis Tamlin, Lisa Norman, Tanna Edwards, Carol Cunday.

Regrets: Nancy Payne, Marilyn Fortin.

- After brief “around-the-Zoom-room” introduction --- location and what they’re grateful for today.

Opening Prayer (Susan Pleasure)

Minutes for last meeting (November 29th): Passed - moved by Mark and seconded by Susan.

Old Business

- **Confirm List is correct and fill in Travel Time Willingness**, if not done so already - Paul Kneebone: Please let him know of any edits or if you want to add any travel time options to ECORC-posted list.
- **Any new Names or Names for *potential returning* LLWLs?** ---- No names to add at this time.
- **Pastoral Care Training** --- Ottawa is now offering for LLWL’s – 1st and 2nd courses. Kathleen will find out more about it. Question --- should we not first find out what ECORC’s policy will be on this matter?
- **Sacramental Elder Training**: On the schedule now at United in Learning as future course offering.
- **Testimonial - LLWL Training on United in Learning** – Lisa & Kathleen: Lisa was asked to write a testimonial, then sent to Nancy for her thoughts. Lisa bringing that to us tonight. To help people that are discerning whether LLWL course of study is for them. [Lisa read their write-up.]. Shawn willing to provide input as well.
- **Suggestions for updates to the LLWL Handbook** – Paul: The matter of the number of consecutive Sundays at given church, as well as total number in a calendar year still a priority issue. Besides special permission from Pastoral Relations Minister (David Timpson), right now with COVID restrictions and many empty pulpits, folks seem to be looking the other way to a certain extent. Should we have any limits at all? Mentioned that we must also consider HR/legal issues, payroll deductions, income tax implications, etc. A T4A form must be issued for any income over \$500 in a calendar year from any one community of faith. Also, technically, we are self-employed, not employees. Other suggestion that if we wish a legal opinion, we should first go through ECORC (i.e., LLWL Forum then Covenant Support Team).
- **CDM (Congregational Designated Minister) and restricted number of Sundays to preach**: Related to above comments on restrictions on number of Sundays preached. A CDM must be under supervision of a same church minister. Or can that supervising minister only need to be within a certain physical distance? Presently, they must be in-house --- latest policy information.
- **David Timpson**: Update on his health. David presently is on restorative leave for an indeterminate period. Bill Sheaves is the new Chair of the Covenant Support Team, having succeeded David King as previous

Chair. Here is David's snail mail address (actually, for David's wife Rev. Brenda's church, where she is minister. [Rev. David Timpson, c/o College Hill United Church, 16 N Park St, Belleville, ON K8P 2X9]

- **Funerals - suggestions for policy:** We should ask for a clear policy and include in the LLWL Manual.
- **Review Packages** – esp. Police Vulnerable Sector Check: Paul quickly reviewed what is required this time around for the 2022 LLWL license renewals.
- **United in Learning Courses:** (Mandatory) Boundaries Courses – and retake every 5 years; (Mandatory) Racial Justice Courses – Introductory. Then there are other optional Racial Justice courses that could be taken; also, present LLWL Lenten Study - Hope in Lent courses.

New Business

- **Discuss Chair and Vice Chair Positions terms/ vote or consensus.** Motion tabled by Mark and seconded by Susan. Need to have expected responsibilities spelled out before someone would put forward their name(s). Paul willing to continue to do minutes for these Network gatherings, as well as LLWL Forum. Kathleen wants someone besides her to chair the next meeting. Kathleen mentioned that Nancy has put her name forward as willing to be chair. As such, we're asking Nancy to chair next meeting, as well as scope out parameters of this Network chair. Kathleen will help Nancy do this draft of chair responsibilities.
- **LLWL on Church Hub:** wish that we could be on Church Hub, as some other regions now allow.
- **Can a new person from the east area of ECORC be added to present LLWL Forum members?** Richard Weigand accepted suggestion that he put his name forward. This will now be brought to LLWL Forum at next meeting.
- **Other question** not asked earlier: from Marilyn (not attending tonight) "Why do we have to submit a sermon, or prayers after we have been licensed? Isn't that what our training is for? Even ordained clergy are using prepared resources." What's new now is that it must original, not just someone else's work with suitable credit(s).
- **Update from last LLWL Forum Meeting on January 12th:** Nothing new other than what was recorded in the minutes.

Any other business? Nothing brought up.

Closing Prayer - Mark Sturman

Next Meeting Date – **Monday, March 28th at 7pm** suggested and agreed upon.

(Note that next Forum Meeting is March 22nd at 7 p.m.)

COMMENTS FROM CHAT ROOM

From [tannaedwards](#) to Everyone 07:14 PM

I didn't tell you, but I'm from Bridgenorth UC - that loving church family I'm grateful to be a part of. thankful to be here

From [Darlene Hallett](#) to Everyone 07:36 PM

David Timpson is off on recuperative leave right now. Bill Sheaves is filling in for him on the Covenant Support Team which is the group we fit under.

From [tannaedwards](#) to Everyone 07:42 PM

I agree with Tom Stobie

From [Darlene Hallett](#) to Everyone 07:47 PM

We have to disclose all of our that we have (according to our accountant). CDM - only in your own church congregations?

From [Mark](#) (he/him) to Everyone 07:50 PM

There is also a 'DLM' designation, Designated Lay Minister.

From [Robert Bennett](#) to Everyone 07:53 PM

A card should be sent from all of us to David Timpson on behalf of all is good

From [Carol Cunday](#) to Everyone 07:54 PM

David Timpson's wife Brenda is the minister at College Hill United in Belleville.

From [Robert Bennett](#) to Everyone 07:55 PM

That we cannot use Church Hub is an issue, IMO Church Hub can be used by Ordered Ministry

From [tannaedwards](#) to Everyone 08:01 PM

I would suggest we create a Terms of Reference for this group. I am happy to work on this but not until mid-year

From [EvelynChambers](#) to Everyone 08:13 PM

Signing off as I have a work-related meeting.

Also, these subsequent documents - after Jan. 24th meeting - for further consideration

- 1) **Lay Ministry Categories:** UCC – The Manual 2022 – pages 148 & 149: Congregational Designated Minister (CDM), Licensed Lay Worship Leader (LLWL) and Designated Lay Minister (DLM)
- 2) **License to Administer Sacraments AND Pastoral Charge Supervisor:** UCC – The Manual 2022 – pages 154-156).

--- Paul Kneebone