
East Central Ontario Regional Council
Meeting of the Council of Elders
Tuesday, December 3, 2024 – 1 PM

<p>Vision of the Council of Elders by which we evaluate progress based on:</p>

<p>Strengthened by God's grace and refreshed by the Spirit, We follow the way of Jesus in healing our world.</p>
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IN ATTENDANCE

Stephen Coles	Member
Rev. Eric Hebert-Daly	Member, Executive Minister
Rev. Kevin Fitzpatrick	Member
Brian James	Member, Financial Administration
Rev. David King	Member
Patricia Long	Member
Rev. Kaitlyn Ostrander	Member
Joyce Payne	Member
Rev. Brian Nicholson	Member
Rev. Edward (Ned) Wells	Member
Rev. Lynn Watson	Member
Sheila-Mae Young	Member
Sharon Hull	Corresponding Member - Minister for Spiritual Nurture, Respectful Relationship and Justice for all Ages
Rev. Darren Liepold	Corresponding Member, Congregational Support Minister
Joel Miller	Corresponding Member, Program Assistant to Executive Minister, Recording Secretary
Karen Wilson	Corresponding Member - Communications and Administration Assistant

REGRETS/ABSENT

(none)

This meeting of the Council of Elders of the East Central Ontario Regional Council (ECORC) will deal with regular business, but will focus on the following key areas:

- Discern next steps coming out of the Interim Strategic Plan Report

Land Acknowledgement & Opening Devotions – Rev. Brian Nicholson acknowledged the traditional territories of First Nations Peoples and encouraged all to participate in the good stewardship of the land. Brian provided a reflection on the advent season, likening it to a road trip. Brian shared the first verse of a hymn that he encountered during his advent journey; summarized: 'will you encounter the light or hide from the light during the advent season'.

Circle Time of Sharing – All were invited to share.

Appointment of an Equity Monitor for this Meeting

2024-12-03-001 MOTION (J. Payne/N. Wells) That the East Central Ontario Regional Council of Elders appoint Rev. Kaitlyn Ostrander as Equity Monitor for this meeting. **CARRIED**

* The equity score card can be used following this meeting and submitted to the Equity Leadership Team:
<https://ecorcuccan.ca/resources/accessibility/>

Minutes of November 5, 2024

2024-11-05-002 MOTION (S-M. Young/Brian Nicholson) That the East Central Ontario Regional Council of Elders approves the Minutes of November 5, 2024, as circulated. **CARRIED**

Business Arising

a) **Ministry Personnel and Lay Representatives Who Do Not Attend Regional Council Meetings (Strategy for Increasing Participation)**

Where we are at: Building list of reps from Communities of Faith, establishing connectors, suggested idea (see correspondence a). It was shared that there was fatigue (changes in structure, pandemic) that is hindering participation; suggested to hold dinners and time to get together without business. Suggested to create ambassadors for meetings (help in promoting, finding travel accommodations, remain ambassador during the meeting (meeting with their specific group). Jeff Doucette, Max Ward Elizabeth Cuningham Warren Volmer, Joyce Payne are current connectors. Reporting back to congregations and council: interest of rep in meeting can determine the level of communication – how to encourage Rep. communication (beyond self-interest). Suggested to offer workshop for reps on how to report back. Suggested to use summaries from a few reps that can be shared with other reps. Suggested to create a press release following meeting (sent directly to boards). Suggested to create a service to use if minister was not able to prepare a Sunday service following the meeting; communicate the worship serve to create the belief that ministry personnel are not expected to lead Sunday morning service following a general meeting. Rev. Lynn Weston volunteered to prepare a worship service that can be used by congregations for the Sunday following general meetings. UCW also creates a service. It was noted that the hymn sing during this past general meeting was one of the highlights of the meeting. It was suggested to take time to have conversation with representatives about necessity of participation.

b) **Governance Review Process**

- i. Policies to be reviewed by relevant Leadership Team by end of February 2025. Revisions can be sent to Joel Miller.

Agenda

2024-12-03-003 MOTION (L. Waston/B. James) That the East Central Ontario Regional Council of Elders accept as amended:

1. Addition of correspondence j
2. Modification to item a under section V (addition of MTPF email poll of December 1, 2024)
3. Addition of item g under section V

CARRIED

Incoming Correspondence

- a) October 26, 2024, Rev. Aaron Miechkota, re Idea for Regional Council Meeting (*for information*);
- b) October 30, 2024, Taynar Simpson, Chief, Altevill First Nations, re request to hold regional council general meeting in Alderville on October 25th 2025 (*for information*);
- c) November 5, 2024, Bev Oag, Program Coordinator, Duty of Care and Incorporated Ministries, The United Church of Canada, re Incorporated Ministries Policy Revisions - Category 2 Revision (*for information*);

- d) November 11, 2024, copied on letter from Rev. Ryan McNally, Pastoral Charge Supervisor, Roslin Thomasburg Pastoral Charge, to the Ministry Through Property & Finance Leadership Team, re making the Thomasburg building accessible (*for information*);
- e) November 19, 2024, Rev. Stephen Ambury, Cooke's Portsmouth United Church, re Sabbatical leave (*for action under section IViv*);
- f) November 21, Elanor Pound, Board Secretary, St. Mark's United Church Cannifton, re Governance Structure of St. Mark's United Church (*for action under section IViii*);
- g) November 22, 2024, Susan Jackson, Information & Statistics Coordinator, Organizational Development and Strategy, The United Church of Canada re Lay representation within ECORC (*for information*);
- h) November 25, 2024, Cathy Hamilton and Gary Tompkins, Co-Chairs, Quebec and East Ontario Candidacy Board, to Glenn Keere, re approval of candidacy for ordained ministry (*for information*);
- i) November 25, 2024, Cathy Hamilton and Gary Tompkins, Co-Chairs, Quebec and East Ontario Candidacy Board, to Elizabeth Valliant, re demonstrating promise for ordained ministry (*for information*);
- j) November 28, 2024, Amy Crawford, Team Leader Identity and Mission, The United Church of Canada, re regional support for Youth Forum delegates (*for information*).

Outgoing Correspondence

- k) October 30, 2024, Rev. Eric Hebert-Daly, Executive Minister, re request to hold regional council general meeting in Alderville on October 25th 2025 (*for information*);
- l) November 8, 2024, Rev. Eric Hebert-Daly, Executive Minister, re Certificate of Executive Minister for sale of Manse (Odessa Pastoral Charge) (*for information*);
- m) November 8, 2024, Rev. Eric Hebert-Daly, Executive Minister, responding to Taynar Simpson, Chief, Altonville First Nations, re holding regional council general meeting in Alderville on October 25th 2025 (*for information*).

Business arising grouped according to confirmed Guiding Principles

I. All Communities of Faith participate in ECORC meetings and initiatives

- a) **Facilitation Forum** – Stephen Coles
 - See *Fall Meeting Evaluation* as **Appendix A**
 - Rev. Aaron Miechkota has been asked to join the facilitation team
 - Question about whether hybrid style is necessary – follow up from this body is welcome.
 - Equity report will come following the meeting after all information is retained. Suggested to raise any comments generated throughout the meeting at the end of the meeting, and also create a final report with more complete information.
 - Meeting at end of January; set up benchmark dates for preparations
 - Is it compulsory to use pronouns in this regional council? No - it is voluntary – adjust requirement on equity scorecard about this question.
- b) **Dates of future meetings and information sessions (for information):**
 - **May 23rd - 24th, 2025** Annual Meeting, Spring, St. Paul's United Church, Bowmanville, ON
 - **October 25th, 2025** Fall Meeting – in Alderville, ON
- c) **General Council 45 Commissioners**
Marolyn Robitaille has been designated as a category H Commissioner; Rev. Wanda Stride is now a full Commissioner as a result of that change. The regional council no longer has any alternates.

II. Clergy, lay leaders and communities of faith express satisfaction with the support, development opportunities and communication they receive**III.** Those involved in any way with ECORC demonstrate awareness of our Vision and Mission statements, and express a feeling of connection to and commitment to the work of ECORC

- a) **Strategic Plan Updates** – Rev. Eric Hebert-Daly
- See 2024 ECORC Strategic Plan Interim Report as **Appendix B**

Activity Stream 5 – all in agreement with proposed recommendation

Activity Stream 6 – all in agreement with proposed recommendation. How to chose spokespeople? Series of issues to respond (specific to United Church – growth, ecological, LGBTQ+), designate folks with expertise, then propose those designated to the Council of Elders before proceeding shoulder-tapping.

Activity Stream 9 – all in agreement with proposed recommendation

Activity Stream 10 – all in agreement with proposed recommendation: suggested to consider Centre of Excellence could be a useful resource. Suggested to use a mentoring program that acknowledges treasurer, or M&Ps or administrations, etc.

Activity Stream 11 – all in agreement with proposed recommendation: wait for more development.

Activity Stream 14 - suggested volunteers to be resourced by the team are welcome.

Strategic Plan can be viewed at <https://ecorcuccan.ca/>, then across the top, under Resources, see 2024-2025 Strategic Plan and then the drop-down menu.

IV. People in all roles and capacities within ECORC are aware of Council decisions and policies, and know where to find the information they need

- i) **Covenant Support Leadership Team (CST)**
- see CST minutes of November 19, 2024 as **Appendix C**
2024-12-03-004 MOTION (L. Watson/K. Fitzpatrick) That the East Central Ontario Regional Council of Elders receive for information the CST minutes of November 19, 2024. **CARRIED**
- ii) **Sabbatical**
2024-12-03-005 MOTION (J. Payne/D. King) That the East Central Ontario Regional Council of Elders approve Rev. Stephen Ambury's request for a sabbatical leave from May 1, 2025 to July 31, 2025. **CARRIED**
- iii) **Governance Structure of St. Mark's United Church, Cannifton Document**
- See revised governance structure of St. Mark's United Church, Cannifton as **Appendix D**
2024-12-03-006 MOTION (D. King/B. Nicholson) That the East Central Ontario Regional Council of Elders approve the revised governance structure of St. Mark's United Church, Cannifton as circulated. **CARRIED**

- iv) **Voluntary Associate Ministers (VAM) – Rev Darren Liepold**
2024-12-03-007 MOTION (L. Watson/) That the East Central Ontario Regional Council of Elders acknowledge the Voluntary Associate Minister (retired ministry personnel not appointed, or engaged in ministry not recognized as ‘community of faith’) for July 1, 2024- June 30, 2025:

First Name	Last Name	Community of Faith
Rev. Nancy	Lester	Trinity United Church (Cobourg)
Rev. Bill	Smith	St. Mark’s United Church (Cannifton)
Rev. Janet	Stobie	Bridgenorth United Church
Rev. Dr. John	Young	St. Mark’s United Church (Cannifton)
Rev. Jean	Wilson	Castleton Grafton Pastoral Charge

CARRIED

- v) **Review of Cambridge Street United Church – to come**
vi) **Review of Emmanuel United Church – to come**
vii) **Review of Grace United Church – gone to congregation**
viii) **Connectors Working Group – ongoing**

* Review of reports by Council of Elders (when?) – in coming weeks (all at same time after they arrive).

V. *The number of church buildings in our Regional Council that are accessible is increasing. There is faithful stewardship of property and finances*

- a) **Ministry Through Property and Finance Leadership Team (MTPF) – Sheila-Mae-Young**
- See *MTPF minutes of November 20, 2024; MTPF Email Poll of November 21, 2024, MTPF Email Poll of November 24, 2024 and MTPF Email Poll of December 1, 2024; as Appendix E^{1,2,3,4}*
2024-12-03-008 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive for information the MTPF minutes of November 20, 2024; the MTPF Email Poll of November 21, 2024, MTPF Email Poll of November 24, 2024, and MTPF Email Poll of December 1, 2024. **CARRIED**

- b) **Amalgamation of Maynooth, Madawaska & St. Paul’s of Lake St. Peter UCs**
2024-12-03-009 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive the recommendation of the Ministry Through Property & Finance Leadership Team and approve the amalgamation of United Churches of Maynooth, Madawaska and St. Paul’s of Lake St. Peter amalgamate effective Dec 1, 2024. The new name will be Windsong United Church. **CARRIED**

*Clarity is needed regarding amalgamations being recommended through Ministry Through Property and Finance Leadership Team instead of the Covenant Support Team.

- c) **Sale of Peniel United Church**
- See *Certificate of Trustees Asking Consent of a Regional Council (see appendix in MTPF minutes of November 20, 2024)* (in Appendix E¹)
2024-12-03-010 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive the recommendation of the Ministry Through Property & Finance Leadership Team

and approve the listing of Peniel United Church, real property, legal description of which is PT N1/2 LT 5 CON 11 MARIPOSA AS MD12349 & MD2424; EXCEPT PT1, WHY768H; S/T R199617; KAWARTHA LAKES with Municipal address of 407 CNTY RD 46, Kawartha Lakes known as Peniel United Church. The disposition of the proceeds arising from the net sale transaction (as understood at the time of the approval of the sale of property) of 10% to the Indigenous Ministries and 90% to the Amalgamating Community of Faith Woodville United Church as part of the United Communities Ministries. **CARRIED**

d) **United Church Archives**

2024-12-03-011 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive the recommendation of the Ministry Through Property & Finance Leadership Team and approve that funds of 10% of the net ECORC portion (10%) of real property sales from surplus to need properties as a result of an amalgamation or disbandment of Communities of Faith, be transferred to a special ECORC fund to be used to support the Ontario Regional Council Archives Reserve Fund with the understanding that changes may need to be made in the percentage of the net ECORC portion depending on the full report of the Ontario Regional Council Archives Reserve fund activities. **CARRIED**

It was the position of MTFP that the information being shared by archives is not detailed enough.

e) **Legal Fee & Property Management Services**

2024-12-03-012 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive the recommendation of the Ministry Through Property & Finance Leadership Team and approve the payment of Property Management expenses related to the properties that ECORC is holding in trust. **CARRIED**

f) **Blackstock United Church**

2024-12-03-013 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders receive the recommendation of the Ministry Through Property & Finance Leadership Team and approve the request from Blackstock United Church to use up to an additional \$50,000 from their manse fund to support the church operations while they develop their Transitional Plan.

It was highlighted that this is the second time that the manse fund has been used for this purpose.

g) **Transfer of the St Paul's United Church Cemetery and Building to the Municipality of Hastings**

- See *Certificate A - Transfer of St. Paul's United Church, Lake St. Peter to Municipality of Hastings Highlands* (in Appendix E⁴)

2024-12-03-014 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders approve the recommendation of the Ministry Through Property & Finance Leadership Team to approve the request from St. Paul's United Church, Lake St. Peter to transfer the property at PT LT 11 CON McClure as in QR147342 & PT 3 HSR153, Hastings Highlands, County of Hastings being Land, Building and Cemetery to the Municipality of Hastings Highlands. **CARRIED**

h) **Doing Mission Together Grants**

2024-12-03-015 MOTION (S-M Young/B. James) That the East Central Ontario Regional Council of Elders approve the recommendation of the Ministry Through Property & Finance Leadership Team to approve the Doing Mission Together Grant request of \$5,000 from Trinity St Andrews UC in Brighton. **CARRIED**

It was highlighted that according to the MTPF Terms of References, the Treasurer is a voting member on the MTPF

- VI.** ECORC events take place in a variety of geographic locations within our Region throughout the year
- VII.** We hold events every year related to outreach and social justice within our Regional Council
- VIII.** We observe increasing use of land acknowledgments and more participation in learning opportunities related to Respectful Relations and Indigenous Justice
- IX.** Children, youth and young adults are represented on all decision-making bodies
- X.** There are events planned for and by children, youth and young adults every year. A significant number of these events provide children, youth and young adults with leadership opportunities
- XI.** There is evidence that inclusive language is becoming the norm in the life and work of our church throughout our Regional Council, especially inclusive language and images of God in worship
- XII.** Reports from equity monitors and meeting notes give evidence of a growing awareness of equity standards
- XIII.** The number of Communities of Faith designated as Affirming continues to increase
- XIV.** An increasing number of Communities of Faith, along with ECORC and the Council of Elders, are developing plans to increase their environmental stewardship
- XV.** We can document specific actions we have taken to become intercultural

New Business –

a) **Sacrament privileges**

2024-12-03-016 MOTION (K. Fitzpatrick/B Nicolson) That the East Central Ontario Regional Council of Elders grant sacramental privileges to Kathy Toivanen at Rural Faith United Church, to administer the sacraments on Sunday, December 8th at Rural Faith United Church, and all future requests for sacramental privileges go to Covenant Support. **CARRIED**

b) **Revisiting Motion Next Meeting:**

2024-11-05-009 MOTION (P. Long/N. Wells) Whereas the April 2022 Governance Handbook states, “The Executive Minister of the East Central Ontario Regional Council, East Central Ontario Regional Council Staff and East Central Ontario Regional Council Treasurer shall be corresponding members of the Assembly of Elders”;

Whereas the context is that the Nominations Leadership Team was asked to clarify whether the treasurer position, as a corresponding member, was a position with voting privileges.

Whereas it is a good time to clarify if in the future corresponding members to the Council could attain voting privileges by going through the election process and holding both the position of corresponding member and elected member;

*The East Central Ontario Regional Council of Elders approves the recommendation of the Nominations Leadership Team that these corresponding members be ineligible to be elected as elders of the Council of Elders effective at the rise of the Spring Annual General Meeting 2025.
CARRIED (B. James abstains)*

- c) **Council of Elders Meeting January 7th** – Consensus that no meeting will take place unless called by the Chair.

Equity Monitor Report – Rev. Kaitlyn Ostrander, suggested to include talking points in the agenda when arriving at sharing time.

The Speaker declared that all the business having come before this meeting of the Council of Elders was duly concluded at 4:15 PM.

Closing Prayer – Rev. Brian Nicholson shared a closing prayer from Celebrating God's Presence.

Next Meeting Dates

- Tuesday, January 7, 2025 (1PM) Zoom (if called by the Chair to convene)
- Tuesday, February 4, 2025 (1PM) Zoom
- Tuesday, March 5, 2025 (1PM) Zoom

Steve Coles
Speaker

Rev. Eric Hebert-Daly
Executive Minister

ECORC Assembly of Elders - Participation Roster

	Opening prayer	worship/Land	ack/closing	Equity Roles	Monitor
<i>January 7, 2025(if needed)</i>	Staff			Staff	
<i>February 4 2025</i>	Ned Wells			Joyce Payne	
<i>March 5, 2025</i>	Sheila-May Young			Lynn Watson	
<i>April 1 2025</i>	Joyce Payne			Brian Nicholson	
<i>May 6 2025</i>	Kaitlyn Ostrander			Kevin Fitzpatrick	
<i>June 3 2025</i>	Kevin Fitzpatrick			Pat Long	

Appendices

Appendix A	Fall Meeting Evaluation	Pages 10-11
Appendix B	2024 ECORC Strategic Plan Interim Report	Pages 12-17
Appendix C	Covenant Support Leadership Team (CST) minutes of November 19, 2024	Pages 18-19
Appendix D	Revised governance structure of St. Mark's United Church, Cannifton	Pages 20-32
Appendix E ¹	Ministry Through Property and Finance Leadership Team Minutes of November 20, 2024	Pages 33-40
Appendix E ²	Ministry Through Property and Finance Leadership Team Email Poll of November 21, 2024	Pages 41-44
Appendix E ³	Ministry Through Property and Finance Leadership Team Email Poll of November 24, 2024	Pages 45-49
Appendix E ⁴	Certificate A - Transfer of St. Paul's United Church, Lake St. Peter to Municipality of Hastings Highlands	Pages 50-52

Appendix A

Fall Meeting Evaluation (13 rec'd)**What do you feel worked well with our (Hybrid) Meeting?**

- It was all very good well organized
- The online technology operated fairly smoothly. The worship was meaningful.
- The explanation of how the proposals will be perceived at General Council as conversation starters was clear and timely.
- The music and sharing of talents (drums/ukulele), location, lunch/hospitality
- Being hybrid
- The media training was great. I liked the play and wonder about sharing a few acts at a time week by week with my congregations next year. May need to have some conversation around it as this will be new information to many in the congregation. (Rodney)
- The technology seemed to work better than ever...I do wonder if it is necessary to offer zoom. I also wonder about the cost/stewardship involved in renting the sound equipment (could we work with congregations that have this equipment?).
- Hymn sing was good.
- Meeting was well organized, excellent venue, wonderful presentations and worship, excellent flow for the meeting once initial technology glitches were resolved.
- Being together, time to meet and hear what is happening with other communities of faith. Every get together clarifies the structure of ECORC.
- Having the agenda, background documents, I felt prepared to participate.

What do you feel did not work well (or could have worked better)?

- Daniel and Tori, it would have been nice to have more time listening to their programs seemed all very rushed and they were speaking so quickly to get everything in that you missed most of it. Please give them more time or anyone else presenting programs that we may not know about.
- To work better: Online voting: i) Please explain the online voting procedure before the first vote is taken. ii) Please leave up the vote wording while the chair is saying": All those in Favour? Those Opposed? Those Abstaining? and On-line Vote? This will give a few more seconds to click both the Yes/No and Submit. It will also let online people know more clearly that their vote was included.
- The transition from worship to meeting: It was great to have a stationary visual, but muting Zoom during the movement of objects would be appreciated.
- Muting the head table mics as it was distracting
- Those in leadership who will be speaking a lot, please introduce your full name and ECORC position, at least twice in the beginning, to help with voice recognition for those who are online via the telephone.
- Allowing more time for Zoom participants to vote/ask questions
- Would have liked to see those who are on Zoom, interact with them more
- Meeting material was not sent in a timely manner to prepare better
- I left the meeting aware that there were new people present who I didn't get to meet, or who I feel were not welcomed to the regional council. As we get smaller, I think this should be a regular part early on in our day. I would then hope everyone could spend some time in small groups. I would suggest people might ask if they'd like to be a "walk and talk" group (to meet physical needs of some), or a "sit and chat" group.

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- I would keep opening worship shorter, perhaps without communion (more time for talking). Closing worship could involve spontaneous testimony/theological reflection. The proposals felt inward focused on church structure...this could have been balanced in some way with caring for the "world" with its many concerns (political, climate, peace seeking, etc...)
 - Identification of people speaking from the in-person group. Even the Chair when recognizing a mover from the in-person group failed to identify the person mostly, indicating their first name only.

Please use this space to tell us if there is anything you would like to see at future meetings - workshops, youth events etc

- Workshops are always great and one would be helpful creative thinking and imaginations for revenue of churches. Another one would be stewardship I know we've had them in the past but it's something that continue to have... And perhaps more information on technology and what equipment suggestions so there's not wires going all over the floor. In our church you're always having to watch where you go. Equipment that's reasonable yet works nicely for zoom because we still have people attending by zoom.
- A youth event would be fantastic. Maybe a workshop by equity to show us ways we can make our meetings more inclusive.
- I'd like to see a fun community gathering at the next two meetings. Perhaps Friday night in Bowmanville can be such an event (I have ideas and would be willing to share them/help coordinate). A public witness could be a huge church picnic (with old fashioned games) and hymn sing in a local park...invite area churches...building on 100th anniversary theme. (Rodney)
- At Alderville (perhaps not at the church but community center?) there may be space for "social dancing" and other education Friday after a meal. I would also suggest a Friday afternoon trip to the "Black Oak Savannah", a very interesting educational opportunity. (Rodney)
- I wonder about the possibility of billeting? I realize this would require a lot of support from the host community.
- I would like to see more involvement/focus from the community of faith reps. I have noticed the focus tends to be on the ordained and I feel understanding the struggles of congregations, the realities of who is and who is not going to church and supporting communities of faith is vital to survival.

Appendix B

2024 ECORC Strategic Plan Interim Report

Grading:

A = Completely on track, met all measurables

B = Mostly on track, met most measurables

C = Partly on track, some measurables met

D = Little progress

E = No progress

Overall Assessment

Despite some areas that did not get the attention required, the Regional Council has done quite well in advancing the priorities it had set for itself in late 2023. Staff have identified that there are ongoing requests for assistance with projects and activities that fall outside the scope of our plan, which puts them in the uncomfortable place of having to say 'no' in order to stay focused without working significant additional hours. We must also remember that this is an evolving plan that may require some changes within the three-year period it covers.

Activity Stream 1: Community of Faith Self-Assessment Tool

Activity: Develop a tool, hold a workshop, get communities of faith using it to assess themselves.

Measurable Outcome Projected: Tool created and refined, workshop held, all communities of faith using it by Spring 2025 (at least 75%)

Result: The tool itself is being used by congregations at this point. 10 congregations have used it, many more may be doing it at annual meetings in the Spring.

Analysis: B, this is moving forward as predicted. There is a team of six looking at these.

Recommendation Going Forward: We will need to advertise the tool a little more so that it is part of annual reporting.

Activity Stream 2: Collaborative/Shared/New Ministries Resources

Activity: Creation of resources, holding of roadshow events, workshop held at Regional meeting

Measurable Outcome Projected: Resources gathered and available, roadshow events held, workshop held, engagement of at least 50% of communities of faith by Spring 2025.

Result: Largely on track. Workshops held in Brighton/Hastings, Cobourg and area, upcoming: Tweed/Madoc, Dunford area. More requests coming in.

Analysis: B, there is large uptake from those who have been invited.

Recommendation Going Forward: Keep doing what we've been doing, a regional council wide workshop may not be needed, but we can advertise this a little more.

Activity Stream 3: Amalgamating and Disbanding Resources

Activity: Tools researched and gathered, how-to workshop/video/guide created, refine language about what disbanding or amalgamating represents.

Measurable Outcome Projected: Resources gathered and adapted, how-to products produced and made available, review of them done by those who used them.

Result: Resources created, shared and in use. An amalgamation resource has been locally developed and shared.

Analysis: B, This is moving forward as planned, some pieces remain to be done (evaluation, tweaking, web presence)

Recommendation Going Forward: Check with those who have reviewed the resources, some need to be tweaked for legacy language. Needs to be easy to find on the website.

Activity Stream 4: Alternative Worship links on Regional Website

Activity: Alternative worship resources crowd-sourced, gathered and posted online so that they are accessible to all and inspiring people to use new and creative ways to worship.

Measurable Outcome Projected: By summer 2024, a resource page is available to inspire people to use alternative worship resources.

Result: Webpage created in draft mode but needs more resources added.

Analysis: C

Recommendation Going Forward: Overall, this area is very open to interpretation and is a little vague. Survey folks about what they might be looking for in this category of work, and what they are doing already to be shared, calendar of experiences that are already underway.

Activity Stream 5: Justice Feature

Activity: Quarterly, a specific justice issue will be featured and materials related to that feature will be offered to the regional council so that we can integrate and focus our justice work.

Measurable Outcome Projected: Calendar of justice issues developed, first quarter launched in early 2024, evaluation done in June 2024.

Result: We have done a few shorter sessions (two-months) in the earlier part of the year, anti-racism/Black History Month, Pride in April/May, Indigenous Justice in June-September, 40 days of anti-racism in October and November.

Analysis: B, we have not been branding these as features, but we have been doing these as projected.

Recommendation Going Forward: Move to quarterly as previously planned and recruit from the whole Regional Council. Prepare a sample 'package' and schedule this for the whole year. Possibly recruit from other Regional

Councils too. General Council is now doing a focused media strategy, we should consider, where possible, to align our efforts.

Activity Stream 6: Media Strategy

Activity: Spokespeople identified and trained, develop ability to respond quickly to emerging issues, presence in the public sphere.

Measurable Outcome Projected: Training provided by Spring 2024, five media stories in non-church media by Spring 2025, evaluation to be done in the Summer of 2025.

Result: Nancy Payne will lead a Media Training Session on November 15th, invitation has been emailed to the region.

Analysis: B

Recommendation Going Forward: Identification of spokespeople remains to be done (possibly during the media training), gather stories that have appeared in the media.

Activity Stream 7: Faithful Footprints and Greening Sacred Spaces

Activity: Identify who is participating in the programs now (inventory) and grow the number of communities who are involved with an engagement strategy.

Measurable Outcome Projected: 10% of our communities of faith have participated or are participating in these projects.

Result: 13 in Discussion, 3 approved, 5 project completed, 13 Final energy data submitted = 34 – Stories have been shared in the weekly newsletter. (% achieved)

Analysis: B+, still a strategy to develop here, but we are doing well in participation overall.

Recommendation Going Forward: Continue sharing stories in our weekly newsletter. Consider use of the Climate Forum to engage with this. Engagement strategy still to be defined.

Activity Stream 8: Carbon Footprint Reduction

Activity: Task Group identified, strategy developed and lowered carbon emissions achieved.

Measurable Outcome Projected: Task Group formed, strategy developed and reduction of 10% of our carbon emissions achieved by end of 2024 through things such as a carpool strategy.

Result: We have begun tracking this through a fillable form on the website and through our registration system for meetings.

Analysis: C-, While our regional council meetings can be tracked, we need to consider how all decision-making in the Regional Council is made when it comes to physical meetings that require travel (choice of location, choice of liaisons and supervisors that are close to their charges, etc.)

Recommendation Going Forward: We didn't anticipate creating a baseline year, which should be 2024. We also need to define what qualifies in the calculation. Reminding people to fill out the form and evaluate at the end of the year. Helping people make connections for carpooling.

Activity Stream 9: Climate Forum

Activity: Gauge interest in a Climate Forum and collectively discern how this forum could contribute to this priority.

Measurable Outcome Projected: Survey conducted to gauge interest, gathering of interested people discerned way forward.

Result: Survey conducted, emailed some people individually, many emails to try to gather by zoom. 5 people have confirmed their interest.

Analysis: C, challenges in finding common time to meet. People are expressing an interest in the topic, but may not have the energy.

Recommendation Going Forward: Another call out for members to help pull this together. Once the group meets, they will need to consider what they will take on, work plan, etc.

Activity Stream 10: Lay Mentoring Network

Activity: Gauge interest for a Lay Mentoring Network and gather interested people to discern the structure and goals of such a network.

Measurable Outcome Projected: Survey completed, first gathering held, goals identified.

Result: The survey was completed, emails were sent to the interested parties (8 people), but this has not yet come together as expected.

Analysis: D, staffing challenges have moved this to a lower priority for the moment.

Recommendation Going Forward: This project needs a volunteer lead that can advance it.

Activity Stream 11: Association of Ministers

Activity: Bring together interested parties to determine a way forward for such an association, inspired by the NS/Bermuda example, present result of agreed-to shape of the association for launch in 2024.

Measurable Outcome Projected: Discernment of interested people completed in early 2024, launch in late 2024.

Result: There was a group that met in the Spring, but there was great diversity on how this would work and what it would prioritize.

Analysis: C, the original team had good intentions, but there are two very different perspectives – one that is more about ministerial support, another that is more about standing up for colleagues (solidarity).

Recommendation Going Forward: More discussions to be held about meeting the needs expressed in this activity stream.

Activity Stream 12: Governance Models Toolkit

Activity: Research and collect alternative governance models and provide these options to help generate new ways to structuring ourselves at the community of faith level.

Measurable Outcome Projected: Materials surveyed from other regions, collection of models assembled and provided for use by communities of faith.

Result: The collection is ready to be presented to the Council of Elders. Covenant Support has tweaked and approved it.

Analysis: A, completely on track.

Recommendation Going Forward: Approval by Council of Elders, distribution to congregations (website or sharing by email)

Activity Stream 13: M&P Refresher

Activity: Offer materials and workshops for M&P Committees from our communities of faith so that they may be more effective in their work.

Measurable Outcome Projected: Tools and workshops provided by Spring 2024, used by at least 50% of our communities of faith by Spring 2025.

Result: We offer these twice a year, they have been tweaked and adapted. May have approximately 40% who have participated so far. We encourage congregations that have issues to attend.

Analysis: A

Recommendation Going Forward: Remind folks about this training to encourage folks in the 60% who have not participated yet.

Activity Stream 14: Healthy Connections Forum

Activity: Recruit and gather a forum of people who seek to help communities of faith be better connected with the Regional Council and to provide care for them. These would function as 'soft liaisons', and would help everyone to feel supported and to identify emerging issues that need to be addressed.

Measurable Outcome Projected: Group assembled and terms of reference created and approved by Spring 2024, functioning by end of 2024.

Result: People are identified, but training event of those people has not yet occurred. We could use more connectors for this to be most effective.

Analysis: B, a few things left to be done and more people to be recruited.

Recommendation Going Forward: Hold the workshop sometime by end of January 2025 and continue to tap people on the shoulder to join the team.

Activity Stream 15: Covenant Renewal

Activity: Using the information we gather in the Healthy Connections Forum, work to renew the covenants the Regional Council has with its communities of faith.

Measurable Outcome Projected: By Spring 2025, a process for this project would be established by the Healthy Connections Forum, by Summer 2025 the schedule and contact process will begin. By Spring 2026, 65% of covenants will be renewed.

Result: This is dependant on the Healthy Connections Forum being up and running.

Analysis: N/A - goals set for 2025.

Recommendation Going Forward:

Activity Stream 16: Centres of Excellence

Activity: A task group would be named to help identify current areas of strength within each community of faith, identify gaps and help fill them.

Measurable Outcome Projected: Establish task group, begin surveying congregations in Winter 2024, identifying and filling gaps in Winter 2025 and launch public facing expression of these centres in Spring 2025.

Result: Have been encouraging communities of faith to share their areas of strength through our communications. These are built into visioning work with congregations.

Analysis: B, Unlikely that we will meet the date goals for this task, but they are still valid pieces of work to be done.

Recommendation Going Forward: Moving forward, even if delayed.

Appendix C

East Central Ontario Regional Council Covenant Support Meeting Minutes **November 19, 2024**

A meeting of the Covenant Support Team was held by Zoom on Tuesday November 19, 2024 at 2:30pm.

Present: Donna Bignell, Steve Coles, Caroline Giesbrecht, Philip Hobbs, Sue Hogan, Patti James, Paul Kneebone, Anne Meredith (scribe), Ted Myers, Randy Scott, Bill Sheaves (Chair), Lynn Watson

Regrets: Freda Burns, David King, Cheryl McMurray, Stephanie Richmond

Darren Liepold was present for ECORC.

Bill Sheaves opened the meeting. Philip Hobbs led the opening prayer.

Additions to the agenda, approval of the agenda, and minutes from the October meeting were approved by consensus.

Reports

Steve Coles reported for the Liaison Forum that liaisons are needed in the eastern part of the Region particularly at Arden Community of Faith and Princess Street and St. Andrew's by the Lake in Kingston.

Liaisons have been diligent in seeing that documents show that five percent of a minister's time is to be given to the Region. The question was raised as to how this would be enforced. The answer might be found in viewing the self-assessment tool and Annual Reports submitted yearly.

Paul Kneebone reported that there are currently twenty-eight Licensed Lay Worship Leaders with an additional five in training. One is set to retire.

Ted Meyers reported that Ministry Through Property is working on a manse toolkit. Also, that team is continuing to discourage churches from becoming historical sites due to financial implications.

Appointments

It is moved by Randy Scott and seconded by Donna Bignell that after confirming eligibility on Church Hub, the Covenant Support team approve the re-appointment of the Rev. Calvin Stone, retired supply to the New Hope Pastoral Charge (Welcome District of Port Hope). Carried.

It is moved by Philip Hobbs and seconded by Sue Hogan that after confirming eligibility on Church Hub, the Covenant Support team approve the appointment of the Rev. Elizabeth Guillame Koene, ordained Intentional Interim Supply to the Chalmers (Kingston) United pastoral charge. Carried.

It was moved by Caroline Giesbrecht and seconded by Sue Hogan that we accept the shared ministry fee for service agreement between Norland and Highland Hills Communities of Faith. Carried.

Pastoral Charge Supervisors

It was moved by Caroline Giesbrecht and seconded by Anne Meredith that there be a temporary appointment of the Rev. Nadine Grieve Deslippes to be pastoral charge supervisor at Crossroads United Church – Kingston while Rev. Christine Sloane is on leave. Carried.

There is a need for a pastoral charge supervisor at Westdale United Church in Peterborough starting March 1, 2025 as their minister has asked for a change in pastoral relations as he has accepted a call to Nova Scotia.

St. Matthew's Community of Faith in Kingston still needs a pastoral charge supervisor. This request is to be asked of the Elders for recommendations.

It was moved by Philip Hobbs and seconded by Steve Coles that the Rev. Brian Nicholson become the pastoral charge supervisor for Consecon Pastoral Charge. Their minister has asked for a change of pastoral relations with her call to Drayton. Carried.

Arden Community of Faith and St. Andrew's by the Lake, Kingston still need pastoral charge supervisors.

It was moved by Steve Coles and seconded by Randy Scott that Rev. Stephen Ambery take a scheduled sabbatical from May 1, 2025 to July 31, 2025. Pastoral care will be dealt with by retired ministers within the congregation. The community of faith will take responsibility for organizing worship themselves.

Discussion

Working with Carolyn Penhale through the Office of Vocation the minister of Madoc Community of Faith was paid out until the end of 2024 due to illness. Her last Sunday was Thanksgiving. The community of faith is managing with pulpit supply. It was moved by Philip Hobbs and seconded by Caroline Giesbrecht that the Rev. Bruce Fraser be appointed pastoral charge supervisor. He is also the congregation's Liaison.

The commission at Campbellford Community of Faith is pursuing options with the Office of Vocation. The congregation will run out of funds by early new year.

Stephanie Yaskiw is leading the review at Emmanuel United Church in Peterborough.

A former LLWL who is now in the diaconal stream, but only at the Promise stage, has been taking services at Grace United Church in Napanee. The student has been contacted by multiple leaders within the Region to let her know this practise is now contravening United Church practise both for coverage and student process.

Darren Liepold is taking well deserved time off from December 13, 2024 to January 6, 2025.

The next meeting of the ECORC Covenant Support Team will be held on Tuesday January 21, 2025 via Zoom.

Respectfully submitted,
Anne Meredith

Appendix D



Governance Structure
of
ST. MARK'S UNITED CHURCH,
CANNIFTON

May 14, 2024

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1 LEGAL FRAMEWORK

St. Mark's United, Cannifton, exists within the United Church of Canada as a community of faith, in covenant with the East Central Ontario Regional Council. As such, it is subject to

- The Basis of Union,
- Trust of Model Deed, and
- The By-laws of the United Church of Canada,

as contained in the edition of *The Manual* currently in force. It is also subject to other policies of the General Council and the East Central Ontario Regional Council. This document must be read in concert with these other documents.

If something is not covered in this document, please refer to *The Manual* and policies of the Regional Council and General Council.

Whenever conflicts with *The Manual*, General Council policies, or Regional Council policies occur, they take precedence over this document.

This document shall be reviewed in its entirety at least every third year, with annual updates as per *The Manual*.

All section numbers listed are from *The Manual* (2024 edition). Changes to section numbers in future editions of *The Manual* automatically result in corresponding changes in this document.

2 MISSION STATEMENT

The Mission of St. Mark's United Church is to:

- reflect the love of God by sharing gifts, talents and resources throughout our whole faith community
- encourage openness, respect and diversity where all people are welcome regardless of age, gender, race, sexual orientation, gender identity, differing abilities, ethnic background or economic circumstance within and outside our church boundaries
- cherish and sustain our Christian faith through the word of God, music, laughter, food and caring during good times and challenges, remaining true to our roots while planning our future.

3 STATEMENT OF PURPOSE

A as community of faith of the United Church of Canada, the purpose of St.

Mark's is defined in section B.2.1.1.

4 RESPONSIBILITIES, GENERAL

St. Mark's fulfills the responsibilities of a community of faith as defined in in sections B.2.1.2 through B.2.1.7, subject to the limitations described in B.2.1.8 and under the oversight of the Regional Council as defined in B 2.1.9.

5 ELECTION OF REGIONAL COUNCIL REPRESENTATIVES

Regional council representative(s) of the congregation are elected according to B.2.1.6. The regional council representative(s) may be members of the governing body. (B.7.3.1.e)

6 MEMBERS AND ADHERENTS

Members and Adherents of the congregation are defined in sections B.3.1 – B.3.5.

Records of members, adherents and children of the congregation are kept as per B.3.6. by the governing body.

7 VOTING AT MEETINGS OF THE COMMUNITY OF FAITH

Voting rights of Full Members and Adherents are defined by section B.3.7.

8 ASSIGNMENT OF RESPONSIBILITIES

The governing body discharges all responsibilities assigned to it in *The Manual* and those additional responsibilities assigned to it by the congregation (B.4).

Under the authority of B.4, the congregation hereby assigns the governing body the responsibly to develop and adopt policies necessary to carry out its work, until further notice.

9 MEETINGS OF THE CONGREGATION

Meetings of the Congregation, including the Annual Meeting, shall be called and organized as per Section B.5. There must be at least one meeting per year, as early in the calendar year as possible, called the Annual Meeting (B.5.1).

The Annual Meeting shall generally be held in February.

10 OFFICERS OF THE COMMUNITY OF FAITH

The chairperson and secretary of the congregation are elected and hold the office as per B.6. They may be the same or different persons from the chairperson and secretary of the governing body.

11 RESPONSIBILITIES OF THE CONGREGATION

The congregation discharges the responsibilities listed in B.7.1.

12 GOVERNING BODY STRUCTURE

The structure of the governing body must meet the requirements of B.7.2.1.

Changes to the structure are undertaken according to section B.7.2.2.

The governing body shall be known as the Church Board.

12.1 Membership of the Church Board

The membership of the Church Board is defined by section B.7.3.1.

The number of full members of the congregation elected to the board shall be no less than 10.

12.2 Election of Members & Term of Office

Members are elected at the Annual Meeting of the congregation.

The term of office is for three years, commencing on the day the person is elected and terminating at the Annual Meeting at the end of the third year. A board member may be elected to consecutive terms. (B.7.3.2).

New board members will be formally admitted to the governing body in worship on the Sunday following the Annual Meeting (B.7.3.3).

12.3 Resignation, Removal & Vacancies

A member of the Church Board may resign through letter addressed to the Church Board chairperson. (B.7.3.4)

A member of the Church Board may be removed from office according to B.7.3.5.

Vacancies may be filled according to section B.7.3.6.

12.4 Responsibilities of the Governing Body

The Church Board shall fulfill the responsibilities outlined in section B.7.4.

The Church Board may establish an executive to act in its place between meetings (B.7.5.1)

The Church Board or its executive [if it exists] may establish a commission to act on its behalf (B.7.5.2.)

12.5 Election of Officers of the Church Board

The chairperson, secretary, and treasurer of the Church Board shall be elected in accordance with B.7.6. The election of the treasurer of the board and the treasurer of the Mission and Service fund must also adhere to G.4.2.1.

12.6 Meetings: Number, Calling, Quorum, Length

The Church Board usually meets ten times per year, at the call of the chair. It must meet at least quarterly (B.7.7.)

Meetings are called in accordance with B.7.7.2. with notice given as per B.7.7.3.

Quorum is established as per B.7.7.4.

The meeting of the Church Board shall conclude within a two (2) hour period of commencement; otherwise, a motion shall be required to extend beyond the allotted time with the approval of a simple majority of those in attendance.

12.7 Church Board Committees

The Church Board may fulfill its responsibilities through the work of committees established either permanently or on a temporary basis (B.7.8.1).

At all times, there shall be one committee called the Ministry and Personnel Committee, as described in B.7.8.5

In addition to the Ministry and Personnel Committee, the congregation has chosen the following standing committees of the Church Board (B.7.8.2)

- Christian Development,
- Nominations,
- Property
- Statistics,
- Stewardship.

The minimum size of each standing committee is 2 board (B.7.8.2).

The members of standing committees must meet one of the following criteria:

- Members of the Church Board,
- Full Members of the congregation,
- Adherents of the congregation.

Called or appointed ministry personnel are member of all committees, except the Nominations Committee and the Ministry & Personnel Committee (B 7.8.4)

Members of standing committees are appointed by the Church Board at its March meeting (B.7.8.3). Other appointments may be made during the year as need arises.

The congregation has chosen to allow the Church Board to establish temporary committees to undertake defined tasks (B.7.8.2). The members of these committees are appointed by the Church Board using its own process of qualification and selection (B.7.8.2-3).

12.7.1 Organization of Committees

Each committee will

- Annually elect its own chairperson and secretary;
- Submit its budget request for the next year to the Stewardship Committee in December of the current year;
- Meet at the discretion of the chairperson of the committee or at a time set by the committee;
- Keep minutes of their meetings and provide them to the Church Board secretary to share with the Church Board for information.

Committees are authorized to form sub-committees, teams, or other groups relating to particular areas of responsibility, and to develop guidelines for their work.

Decisions of committees come into effect at the time they are made, with the exception of decisions that require unbudgeted expenditures. Unbudgeted expenditures require action by the Church Board.

If a committee requires the Church Board to provide guidance or make a decision it must place the item on the agenda.

12.8 Responsibilities of Committees

The congregation assigns these specific areas of the work of the governing body to its committees (B.7.8.6).

Committee	Assigned Oversight Responsibilities
Christian Development	<ul style="list-style-type: none"> • admitting people as full members (B.7.4.1.a) • removing people as full members (B.7.4.1.b) • granting certificates of transfer of membership ((B.7.4.1.c) • keeping records of members, adherents, and children of the congregation and baptisms, marriages and burials records (B.7.4.9) • the administration of the sacraments (B.7.4.1.e) • Christian education (B.7.4.1.f, B.7.8.6.a) • public worship (B.7.4.1.g) • pastoral care and visiting (B.7.4.1.i) • outreach in evangelism and social action (B.7.4.1.a)
Ministry & Personnel	B.7.8.5
Nominations	B.7.7.6.d
Property	<p>The Board of Trustees responsibility to keep the building and grounds in a state of good repair is assigned to this committee (<i>Model Trust Deed</i>)</p> <p>The committee has day-to-day responsibility for the maintenance of the property of St. Mark's, but not for major renovations or property sales or leases.</p> <p>In carrying out its work, the committee will</p> <ul style="list-style-type: none"> • Seek estimates, review estimates, and recommend acceptance of the same to the Church Board. • Supervise all work projects related to maintenance, • Authorize expenditures in accordance with approved budget and maintain a record of all such expenditures.
Statistics	Completing statistical forms (B.7.4.11)

Committee	Assigned Oversight Responsibilities
Stewardship	<ul style="list-style-type: none"> Educating the congregation <ul style="list-style-type: none"> on the mission of the United Church (B.7.8.6.C.i) on the funds needed and how they will be used (B.7.8.6.C.ii) Encouraging commitment and participation in the mission (B.7.8.6.C.iii) Prepare a draft budget (G.4.1.2) Engaging the congregation in stewardship (G.4.5)

The Church Board retains oversight responsibility for

- The discipline of members (B.7.4.1.d)
- The use of the church building (B.7.4.1.h)
- Fundraising (B.7.4.2.a)
- The budget approved by the congregation (B.7.4.2.a)
- Reviewing the balance of funds given for local purposes and to Mission & Service (B.7.8.6.c.iv)
- Pastoral relations matters (B.7.4.3)
- Proposals (B.7.4.4)
- Recommending members for ministry leadership (B.7.4.5)
- Property matters requiring giving orders to trustees (B.7.4.6)
- Representing the pastoral charge to the regional council (B.7.4.7)
- Reporting to the congregation at least annually (B.7.4.8)

13 ORGANIZATIONS IN THE PASTORAL CHARGE

All organizations in the pastoral charge are approved by and accountable to the Church Board, as per B.7.9.

14 CONGREGATIONAL PROPERTY

Congregational Property is defined in section G.2.

All congregational property is held by the Board of Trustees (G.2.2.1 and Model Trust Deed).

All congregational property is managed as per section G2 and the Model Trust Deed.

The Board of Trustees are responsible for ensuring adequate insurance on the Trust Property and for managing investment funds in accordance with a policy adopted by the congregation.

15 BOARD OF TRUSTEES

The congregation shall have one Board of Trustees (G.3).

Members of the Board of Trustees are appointed by the congregation at a meeting properly called (G.3.3.1)

Eligibility for membership on the Board of Trustees is per G.3.3.2

Automatic members of the Board of Trustees is defined in G.3.3.3.

The total number of Trustees is set at not fewer than 3 or more than 15 (G.3.3.4)

The term of each Trustee is for three years commencing on the date elected and ending at the Annual Meeting in the third year. (G.3.3.6)

The congregation can remove a Trustee or receives the resignation of a Trustee using the process in G.3.3.6,

Trustees must fulfill the responsibilities listed in G.3.4.

The chairperson, deputy chairperson, and acting chairperson are defined in G.3.5.

Rules for meetings of the Board of Trustees are found at G.3.6.

16 FINANCE

The congregation must have an annual budget prepared by the Church Board and adopted by the congregation as per G.4.1. The Church Board may modify the approved budget subject to the limitations in G.4.1.4.

The Church Board has general oversight of the finances of the congregation, as per G.4.2.2. and G.4.2.4.

The Church Board has responsibility for loans and investments as per G.4.2.3.

The Treasurer has the responsibilities listed in G.4.3.

There shall be an independent review of the congregation's financial records as per G. 4.4.

17 MEMORIAL FUND

From the date of approval of this revision, the memorial fund will be closed to receiving further donations.

Any monies on deposit in the Memorial Fund at the time of approval of this revision will continue to be used in accordance with the restrictions on expenditures.

Requests for the use of the funds must be made in writing to the Stewardship Committee, then to the Church Board through the Stewardship Committee and shall be for the purposes that will either benefit or enhance congregational life and work but shall not to be used for salaries or general church maintenance.

The Memorial Fund shall be tracked by the Church treasurer.

When all funds have been spent, the fund shall no longer exist.

18 LEGACY GIVING AND TRUST FUND

St. Mark's has established a Legacy Giving and Trust Fund to be managed by the Board of Trustees.

18.1 Promoting the Fund

The Board of Trustees shall promote the fund. In particular, the Trustees shall

- Promote the congregation's legacy giving program to ensure an ongoing flow of gifts to the fund;
- Undertake special information sharing or revenue generation projects at the request of the congregation or Church Board;
- Regularly communicate with the Church Board and the congregation.
- Seek current information on legacy giving generally and seek support from the regional Stewardship and Gifts Officer of The United Church of Canada;
- Report annually to the congregation, on the Legacy Gifts Fund.

18.2 Investment Policies

All funds will be invested in accordance with the investment policies of St. Mark's. The Church Board will provide ongoing guidance to the Trustees in establishing appropriate investment policies and guidelines in accordance with existing legislation and the policy of The United Church of Canada.

18.3 Distribution of Funds

The Trustees shall distribute the funds as requested by the Board of St. Mark's.

18.4 Principal

There shall be no general restriction on the expenditure of the principal in the fund.

Should a donor wish to place a restriction on the use of the funds, the Trustees shall endeavor to educate donors on the difficulty that can arise from such

restrictions. The Trustees may agree to accept a restricted donation, so long as the restriction shall be removed five years from the date of the transfer of the funds.

18.5 Income

All income from the fund shall be distributed, subject to all applicable legislation, at such times as deemed necessary and/or feasible to support the mission and ministry of St. Mark's.

18.6 Periodic Review

The Legacy Giving & Trust Fund plan of operation shall be reviewed every three years.

19 ACKNOWLEDGMENTS

Members of the original Ad Hoc Committee were Jack Alexander, Wib Brown, Gary Chambers, Bob Schamerhorn, Ralph Swan and Gary Williams. April 1993

Committee structure revised December 1994

Revised September/October 1997

Revised October 2000 by: Wib Brown, George MacDonald, Maxine Walker

Revised April 2003 by Wib Brown, Fred Furmidge, George MacDonald, Tabor Tefft

Revised November 2006 by Wib Brown, Fred Furmidge, Tabor Tefft

Revised: May 2009 by Wib Brown, George Macdonald, and Tabor Tefft

Revised: November 2012 by Jack Alexander, Elaner Pound, Lynne Shorey, Melanie Thompson, Sheri Thompson

Revised: December 2015 by Jack Alexander, Elaner Pound, Gary Williams, and Rev. Ryan McNally

Revised: 2019 by Jack Alexander, David Clazie, Mary Miligan, Elanor Pound and Ryan McNally

Revised: 2024 by the Church Board

Appendix E¹

ECORC
MINISTRY THROUGH PROPERTY & FINANCE
Nov 20, 2024
Zoom
2:30-4:30pm

PRESENT: Ted Meyers, Chair; Brian James, Treasurer; Paul Binkley; Isaac Mundy; Jeff Julian;
 Arthur Smith
Regrets: Ken Begbie
Support Staff: Eric Hebert-Daly-regrets; Darren Liepold

Cof E rep: Sheila-Mae Young, recording secretary

QUORUM CONFIRMED

ITEM NO.	DESCRIPTION	NOTES	ACTION/MEMBER ACCOUNTABLE
1	Opening prayer, Land Acknowledgement, Sharing, Agenda	Opening prayer; land acknowledgement by Chair. agenda as amended Quorum declared by Chair	MOTION: approve agenda as amended. (B. James/I. Mundy) <i>CARRIED</i>
2	Review of previous minutes	Minutes: Nov 5, digital Oct 24, digital Oct 26 digital Oct 23 regular	MOTION: approve the minutes of MTPF (P. Binkley/J. Julian) <i>CARRIED</i>
3	Correspondence	Nov 19 Maple Lake final sale report-Max Ward Oct 23 Bridgnorth Manse sale approved-T. Meyers-Sue Patterson via email	Chair ongoing item
4.	Update ECORC Nov 5, 2024	<ol style="list-style-type: none"> In view of the decision that the Treasurer as of Nov 16, 2024 will no longer be a voting member of the Cof E as Executive, staff and EM are not eligible to be Elders. agenda item to review Tof R for MTPF where Treasurer is voting member Doing Mission Together disbursements all approved Archivist requests K. Pugh to honour 2019 MOU to contribute at least 2% from the sale of any closing 	Chair ongoing item

ECORC
MINISTRY THROUGH PROPERTY & FINANCE
Nov 20, 2024
Zoom
2:30-4:30pm

		<p>congregation's property to the Ontario Regional Council Archives reserve fund. Action was requested of MTPF to consider and make recommendations to ECORC on agenda.</p> <p>4. Mission Support Grants all approved and forwarded to GC. Terms of Reference referred to appropriate ECORC committee. Approved at Nov 16, 2024 ECOR Fall Gathering</p>	
REPORTS/ACTION ITEMS			
5	Maple Grove UC	Maple Grove UC, Courtice, just east of Bowmanville will disband Jun 30, 2025. Ted Meyers agrees to walk with this congregation in Property & Finance matters until June 30.	D. Liepold to forward contact information to T. Meyers so that he can connect with Maple Grove leadership
6	<p>Maynooth, Madawaska & St. Paul's of Lake St. Peter UCs</p> <p>Peniel Certificate A and Distribution of funds from sale</p>	<p>The 3 congregations have agreed to amalgamate under the new name of Wind, Song, Spirit UC as of Dec. 1, 2024. It is of note that St Paul's UC of Lake St. Peter cemetery needs to make the required steps to transfer the Cemetery to the Municipality of Hastings Highlands.</p> <p>Dec 23, 2022, Peniel congregation met at Woodville UC where Certificate A (Certificate of Trustees Asking Consent of a Regional Council) was completed with the amalgamation of Woodville and Peniel United Churches. The distribution of net proceeds was to proceed outside the region's policies in order to support the work of a</p>	<p>MOTION: approve and recommend to ECORC that the United Churches of Maynooth, Madawaska and St. Paul's of Lake St. Peter amalgamate effective Dec 1, 2024 under the new name of Wind, Song, Spirit UC. (B. James/J. Julian) <i>CARRIED</i></p> <p>MOTION: approve and recommend to ECORC to approve the Certificate A (Certificate of Trustees Asking Consent of a Regional Council) for the sale of the Peniel UC which has become surplus to need of the</p>

ECORC
MINISTRY THROUGH PROPERTY & FINANCE**Nov 20, 2024****Zoom****2:30-4:30pm**

		<p>collaborative ministry called United Community Ministry of which Woodville UC was a member. The usual of 30% to United Church Ministries was reduced to 10% and the usual 70% to the amalgamating CoF was increased to 90%.</p> <p>Of note the former St Andrew's UC, Beaverton (under Trust care) is experiencing lease issues.</p>	<p>amalgamating CoFs of Woodville and Peniel United Churches, and that the distribution of net proceeds of sale be distributed (10% to United Church Ministries and 90% to the amalgamating CoF).</p> <p>Certificate A attached Certificate B will need to be produced (I.Mundy/J.Julian) CARRIED FYI</p>
	Cedadale UC, Oshawa	<p>Under the care of Kindred Works. Title changes have been at issue and thought to be resolved but the past Treasurer unaware of resolution may have incurred a \$16K legal bill. Kindred Works will follow up.</p>	
	Emmanuel UC, Peterborough	<p>In the unlikely event that the municipality will allow severances etc, the Trustees and Board are still investigating Manse Daycare.</p>	Future item
	Prince Albert UC	<p>Offer to purchase most likely to be coming soon. As Commission, MTPF will be able to motion promptly</p>	Watch for Digital vote

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OTHER BUSINESS			
1	UCC Archives	<p>Information from the Archivist's emails to EM were shared. Copy of MOU 2019 was available. During deliberations it was noted that ECORC was a major user of the Archives. Another Region, Shining Waters' policy was available as well. The Team is committed to a thriving Archive. The Team believes only properties because of amalgamation or disbandment of C of F are to be included, leaving out Manse properties or any other property of the C of F. The Team also believes: ECOR internal control of policy of funding is valuable; financially protecting the individual C of F's is important; improving ECOR's contributions to ensure the viability of the Ontario Regional Council Archives Reserve Fund is paramount; funding that pursues equitable contributions from all contributors and transparent reporting of the Reserve fund activities. With all these parameters in mind the team proposed a Motion that it feels captures all these components</p>	<p>MOTION: approve and recommends to ECORC for approval that funds of 10% of the net ECOR portion (10%) of real property sales from surplus to need properties as a result of an amalgamation or disbandment of Cof Fs, be transferred to a special ECOR fund to be used to support the Ontario Regional Council Archives Reserve Fund with the understanding that changes may need to be made in the percentage of the net ECOR portion depending on the full report of the Ontario Regional Council Archives Reserve fund activities. (B. James/I.Mundy) <i>CARRIED</i></p>
2.	Terms of Reference	<p>At the Nov 16, 2024 ECOR Fall gathering the Terms of Reference for MTPF were approved. With this approval the Team reiterates its position that the Treasurer is a voting member of the Team. This is in contrast to the ECORC in which the Treasurer as of Nov 16, 2024 will be a corresponding member without voting privileges.</p>	<p>FYI information to be shared with ECORC</p>

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3.	Doing Mission Together Grants 2025		Differed next mtg
4.	Financial balance sheet	The last and approved financial balance sheet was reviewed at the Nov 16, 2024 ECOR Fall gathering	Ongoing monthly agenda item
5.	Legal fee & Property Management Services	A tool kit for Cof Fs is being addressed to help with management of these issues and will include Q&As for disbandment, amalgamation, CRA, cemeteries, ADP. In the meantime, the financial statement must help to delineate specific expenses. To that end Motions are made to be recommended to ECORC.	<p>MOTION: approve the expenses related to legal services for the property title clean-ups, sale transactions, Little Britain UC Minister settlement and Historical designation issues and recommend to ECORC for approval. (B. James/A. Smith)</p> <p>Special expense categories will be set up, in our accounting software, to track and recover these expenses from any future sale of properties.</p> <p>MOTION: approve and recommend to the ECORC, the payment of Property Management expenses related to the properties that ECOR is holding in trust. (P.Binkley/A.Smith) <i>CARRIED</i></p> <p>These expenses and any income from property rentals will be tracked by each property in our accounting software with the expectation that these properties will operate on a net neutral basis and that</p>

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			these Property Management expenses will be recovered from future sales of these properties.		
6	CRA issue	Harry Li from UCC has guidelines for amalgamating and disbanding Cof Fs that comply with CRA	Information to be part of the MTPF tool kit that is in development		
7	Adjournment		MOTION: to adjourn at 4:30 pm consensus		
SIGNATURES: Chair: Ted Meyers <div>Recording Sec: S-M. Young</div>					
NEXT MEETING					
Date	Dec 18	Time	2:30pm	Location	Zoom invites to be sent

Certificate A signed by John H DeVos, Lorne Bagshaw- trustees

Contact through Woodville UC secretary 705 4392475

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**Certificate of Trustees Asking Consent of a
Regional Council**

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IN THE MATTER OF PT N1/2 LT 5 CON 11 MARIPOSA AS IN MD12359 & MD2424; EXCEPT PT 1, HWY768H; S/T R199617; KAWARTHA LAKES with Municipal address of 407 CNTY RD 46, Kawartha Lakes known as Peniel United Church.

AND IN THE MATTER OF Listing and Sale of Peniel United Church property.

CERTIFICATE OF TRUSTEES ASKING CONSENT OF THE REGIONAL COUNCIL

*The United Church of Canada Act, Schedule B, Trust of Model Deed Part 6
The Manual (2019 edition), section G.2.3*

We, the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of Peniel United Church, a congregation of The United Church of Canada and part of the United Communities Ministries, at a meeting of the Board of Trustees and Congregation duly held for that purpose at Woodville United Church on the 22nd day of December, 2022.

*Moved by John DeVos seconded by Sandra Maye, that the Trustees of Peniel United Church, a congregation of The United Church of Canada and part of the United Communities Ministries having received the direction of the Official Board of the Peniel United Church, to do so, request the consent of East Central Regional Council:

(1) to the List and Sell the Real Property, the legal description of which is PT N1/2 LT 5 CON 11 MARIPOSA AS IN MD12359 & MD2424; EXCEPT PT 1, HWY768H; S/T R199617; KAWARTHA LAKES with Municipal address of 407 CNTY RD 46, Kawartha Lakes known as Peniel United Church pursuant to an agreement between the Board of Trustees of Peniel United Church, a congregation of The United Church of Canada, as seller, and purchasing party, unknown at this time dated the 15th day of January, 2023, and subject to Regional Council approval, the terms of which will follow and be presented to the Ministries Through Property and Finance Team as they are known.

[for a listing, the terms would include the agent, any exceptions, the commission rate, the asking price, the proposed possession date]

[for a sale, the terms would include the purchaser, the sale price, the deposit, the balance due, the terms of any mortgage back, conditions, warranties, the scheduled closing date]

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[for a purchase, the terms would include the vendor, the purchase price, the deposit, the balance due, conditions, warranties, the scheduled closing date, the source of funds]


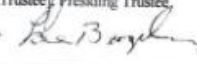
[for a mortgage, the terms would include the principal, the interest rate, the term, payments, prepayment privileges]

[for a lease, the terms would include premises and exclusive use premises, fixtures and chattels, rental, commencement date, term, responsibility for taxes, insurance, repairs, rights to assign or sublet, dispute resolution and arbitration, early termination, renewals, options]

- (2) The disposition of the proceeds arising from the net sale transaction: of 10% to the Indigenous Ministries and 90% to the Amalgamating COF Woodville United Church as part of the United Communities Ministries.

And in pursuance of the said resolution, we hereby apply to East Central Regional Council for its consent to the List and Sell

Dated this 15th day of January, 2023

JOHN H. DUNN 
[full name of presiding Trustee] Presiding Trustee
KORNG BAGSHAN 

Appendix E²**Digital vote ECORC MTPF NOTES**
Thur, Nov 21, 2024

PRESENT: Ted Meyers, chair; Brian James*, Treasurer; Paul Binkley*; Isaac Mundy; Jeff Julian*, Arthur Smith; Ken Begbie
Darren Liepold, ECOR support
S-M. Young (Gidney) COE rep; recording secretary

- Indicated members voted in support

ITEM NO.	DESCRIPTION	FURTHER ACTION/NOTES/BACKGROUND	ACTION/MOTION FOR COE/COMMISSION
NEW BUSINESS			
1	Blackstock UC manse funds request	<p>Darren Liepold met with Blackstock UC folks yesterday and as a result of that meeting we need to approve a request made by them to use up to \$50,000 from their Manse Fund to support their operation while they develop their Transition plan. I spoke to Dave Larmar at Blackstock this morning and told him that we would process his request and forward our support to the motion below to the ECORC meeting on Dec 3rd.</p> <p>The way we had left this original request back in June when we discussed it was that Blackstock UC would be providing us with additional info about the Manse Fund balance and the amounts drawn on the income form the investment this past year. He said he would pass this on.</p> <p>P. Brinkley voiced concern that motion would lead to opening of the floodgates for use of manse funds that don't meet the 2019 Manse Fund uses.</p> <p>The policy has been forwarded to the Team. On reflection P. Brinkley voted in favour.</p>	<p>MOTION: approve and recommend to ECORC the request from Blackstock United Church to use up to an additional \$50,000 from their manse fund to support the church operations while they develop their Transitional Plan (P. Brinkley/J. Julian) <i>CARRIED</i></p>
SIGNATURES: Chair: Ted Meyers Recording Sec: S-M. Young			
NEXT MEETING			
Date	Regular mtg Jan	Time	Location
			Zoom invites to

	15, 2025				be sent
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DRAFT

Certificate of Trustees Asking Consent of a Regional Council

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IN THE MATTER OF PT LT 17 CON 5 KINGSTON AS IN TKD253; AND THE MUNICIPAL ADDRESS OF WHICH IS 2173 UNITY ROAD ELGINBURG, ONTARIO.

AND IN THE MATTER OF Agreement to Purchase and sale from the Trustees of Trinity United Church (Elginburg) to and LESLEY MEGAN HASKIN and TIMOTHY DANIEL TRAVIS DUNN.

CERTIFICATE OF TRUSTEES ASKING CONSENT OF THE REGIONAL COUNCIL

*The United Church of Canada Act, Schedule B, Trust of Model Deed Part 6
The Manual (2019 edition), section G.2.3*

We, the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of TRINITY UNITED CHURCH - ELGINBURG, a congregation of The United Church of Canada and part of the ODESSA PASTORAL CHARGE Pastoral Charge, at a meeting of the Board of Trustees duly held for that purpose at VIA EMAIL, on the 10 day of SEPTEMBER, 2024.

"Moved by REV. PHIL WILSON seconded by BOB CONNOR, that the Trustees of TRINITY UNITED CHURCH, a congregation of The United Church of Canada and part of the ODESSA Pastoral Charge, having received the direction of the Official Board of the said Community of Faith to do so, request the consent of East Central Ontario Regional Council:

(1) to the sale of certain Real Property, the legal description of which is PT LT 80 PL 4 Smith; PT LT 81 PL 81 PL4 Smith as in T17003, and the municipal address of which is 825 Charles Street Bridgenorth, pursuant to an agreement between the Board of Trustees of Bridgenorth United Church, a congregation of The United Church of Canada, and Trudy Wilson as Realtor dated the 24 th day of September, and subject to Regional Council approval, the terms of which are as follows:

TRUDY WILSON, BROKERRE/MAX HALLMARK EASTERN
BROKERAGE

LISTING PRICE THREE HUNDRED AND FIFTY THOUSAND DOLLARS
(\$350,000)

COMMISSION RATE: 5% (If Trudy handles both ends of the transaction the commission will be negotiated lower.

(2) Bridgenorth United Church agrees to the disposition of the proceeds arising from the transaction as per the Manse fund policy and approval by the MTP&F Team of ECORC and in pursuance of the said resolution, we hereby apply to East Central Ontario Regional Council for its consent to the Sale.

Dated this 24 th day of September 2024.



Susan Pettersone, Chair and Presiding Trustee



Sharon Baptie, Secretary of Trustees

Appendix E³**Digital vote ECORC MTPF NOTES**
Thur, Nov 24, 2024

PRESENT: Ted Meyers, chair; Brian James*, Treasurer; Paul Binkley*; Isaac Mundy; Jeff Julian*, Arthur Smith; Ken Begbie
Darren Liepold, ECOR support
S-M. Young (Gidney) COE rep; recording secretary

- Indicated members voted in support

ITEM NO.	DESCRIPTION	FURTHER ACTION/NOTES/BACKGROUND	ACTION/MOTION FOR COE/COMMISSION	
NEW BUSINESS				
1	Trinity-St. Andrew's UC, Brighton	Request for a 2024 Doing Mission Together Grant. Application attached to make the Sanctuary mobility accessible. Funds are available.	MOTION: approve and recommend to ECORC for their approval the Doing Mission Together Grant request of \$5,000 from Trinity St Andrews UC in Brighton for mobility accessible plan. (B. James /J. Julian) CARRIED	
SIGNATURES: Chair: Ted Meyers Recording Sec: S-M. Young				
NEXT MEETING				
Date	Regular mtg Jan 15, 2025	Time	Location	Zoom invites to be sent

Trinity-St. Andrews 2024 Doing Mission Together

Period applied for:

Winter and summer programming (November 1 @6pm deadline - 2024 programming)

Have you received a Doing Mission Together Grant in the past

Yes, I have received funds

Title of application:

Accessible Lift

Summary

Trinity-St. Andrew's United Church (Brighton) wishes to enhance the accessibility and safety in our church Sanctuary by purchasing an accessible lift to allow people with disabilities to access the stage in the Sanctuary. Currently, the stage in the Sanctuary has two steps that must be climbed to reach the stage. These steps deny accessibility for people with mobility issues who use a cane, walker, scooter, wheelchair or other mobility device.

Description of applicant

Community of Faith

Applicant name

Trinity-St. Andrew's United Church (Brighton)

Amount requested

5,000.00

Contact information**Contact name:**

Jeanette Cournoyer

Email

jeanettecournover@gmail.com

Phone

(705) 559-0132

Direct deposit banking information:

Name on bank account

Trinity-St. Andrew's United Church

Name of financial institution

CIBC

Financial institution number (3 digits)

010

Branch number (5 digits)

08442

Account number (up to 12 digits)

9100016

Application information:

ECORC Priorities

Diversity and Inclusion: supporting the full participation of all people.

Currently, there are two steps up to the stage (dais) in our Sanctuary where our church services happen and where our choir, drumming circle and ukulele band perform each Sunday. Other events such as plays, musical recitals, Christmas concerts and other fundraising events are also held on the stage in the Sanctuary. Due to the steps, people with mobility issues are unable to access the stage and are therefore excluded from full participation.

Trinity-St. Andrew's wishes to install of an accessible lift to enable the full participation of all people in our choir, drumming circle, ukulele band, church services and other activities

by providing a safe, secure and reliable method of moving people from the Sanctuary floor to the stage area.

Description of the program/activity/event

The Affirm and Equity Committee at Trinity-St. Andrew's United Church in Brighton is responsible for ensuring that all areas of the church Sanctuary, hall and office areas are fully accessible. Currently, the stage in the Sanctuary has two steps that must be climbed to reach the stage (please see 2 attached photos). These steps deny accessibility for people with mobility issues who use a cane, walker, scooter, wheelchair or other mobility device.

The Affirm and Equity Committee has contacted six vendors regarding options for a lift that will provide access to the stage by all people using the facility. Due to the church being open to the public, we are considered a "commercial" setting. The installation of a permanent vertical lift in a commercial setting falls under the Technical Safety and Standards Association of Ontario (TSSA) and amounts to installing a "mini-elevator" which requires many elements that would be challenging due to the age and construction of the church. For example, a permanent lift must be installed on a 2" concrete pad. The installation of a concrete pad could be a challenge given the age and condition of the floors. Furthermore, an accessible lift requires installation by a licensed installer, a maintenance contract with a TSSA licensed company, a building permit, servicing every 6 months, etc. all of which present financial challenges that we would find difficult to support.

A more cost effective and reliable option has been found in a product called "Mobilift" (please see attached PDF file about the Mobilift). The Mobilift is a portable vertical lift that is free-standing and requires no electrical outlet, no structural or floor changes and is easy to maintain. The cost of the Mobilift device is CAD\$13,900.00. This price includes the unit, delivery, set up and instructions on how to operate it.

Trinity-St. Andrew's Property Committee is in the process of vetting the feasibility of the Mobilift with the local Fire Department, the Chief Building Inspector for the Municipality of Brighton and with our insurance provider. Should any issues be raised, we will need to address them before proceeding with purchasing/installing a lift.

Barring any issues, we hope to purchase the Mobilift device in October or November 2024 for immediate use in the Sanctuary.

What will be the outcome?

The outcome of this project is to make the church Sanctuary stage fully accessible to all.

The entire community of Brighton will benefit from having that ability to fully participate in events held in the Sanctuary from renting the facility (e.g., for weddings, baptisms, concerts, etc.) to participating in concerts and church services held in the church

Sanctuary.

Furthermore, performers with mobility issues will have full access to the stage to perform in choirs or musical groups. This will contribute to the ongoing financial viability of the church by making the Sanctuary a fully accessible performance venue.

Audiences of events in the Sanctuary will benefit from full participation by everyone. For example, one of our congregants who uses a walker is unable to mount the steps to the stage to participate in church services. She contributes by using a portable microphone from the floor level but cannot be seen by most of those seated in the pews. Having a vertical lift would support this congregant and others with mobility issues to access the stage and be full participants in worship services.

Budget

The total cost of the Mobilift is CAD\$13,900.00. This price includes the unit, delivery, set up and instructions on how to operate it.

Trinity-St. Andrew's United Church is requesting \$10,000 towards the purchase cost of the Mobilift but would welcome any amount as this is a priority project for our church. We anticipate being able to contribute the remaining \$3,900 towards the purchase price. Should a more expensive lift be required, grant money would be put towards the purchase and TSA would have to find other means of raising funds to complete this project.

Additional costs may be incurred related to requirements from the church's insurance provider, municipal building inspector and fire chief. These cannot be estimated until further discussions occur but will be covered by the church through our Memorial Fund.

Trinity-St. Andrew's commitment will be to ensure that the church is in compliance with all building codes, licensing and other requirements before the purchase of the lift is completed. We will also put in place a policy(ies) to govern usage and maintenance of the lift and ensure that it is made available to all who need it. We will ensure that several members of the church are trained on how the use and secure of the lift to guarantee appropriate and safe use of the lift. We will also ensure the ongoing safety and maintenance of the lift device.

Upload supporting documentation, if any

- [Mobilift CX Brochure.pdf](#)
- [Right-side-of-stage.jpeg](#)
- [View-of-entire-stage-with-steps-all-around.jpeg](#)

Appendix E⁴**Digital vote ECORC MTPF NOTES**
Sunday Dec. 1, 2024

PRESENT: Ted Meyers, chair; Brian James*, Treasurer; Paul Binkley*; Isaac Mundy*; Jeff Julian*, Arthur Smith*; Ken Begbie
Darren Liepold, ECOR support
S-M. Young (Gidney) COE rep; recording secretary

- Indicated members voted in support

ITEM NO.	DESCRIPTION	FURTHER ACTION/NOTES/BACKGROUND	ACTION/MOTION FOR COE/COMMISSION	
NEW BUSINESS				
1	St Paul's UC Cemetery	we now have the Certificate A (see attached) for the Transfer of the St Paul's UC Cemetery which includes the UC building to the municipality of Hastings Highlands.	MOTION: to approve and recommend to ECORC the approval of Certificate A (attached) request from St. Paul's UC, Lake St Peter to transfer the Property at PT LT 11 CON MCclure as in QR147342 & PT 3 HSR153, Hastings Highlands, County of Hastings being Land, Building and Cemetery to the Municipality of Hastings Higlands. (B.James/J. Julian) CARRIED	
SIGNATURES: Chair: Ted Meyers Recording Sec: S-M. Young				
NEXT MEETING				
Date	Regular mtg Jan 15, 2025	Time	Location	Zoom invites to be sent

Certificate of Trustees Asking Consent of a Regional Council

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IN THE MATTER OF PT LT 11 CON 10 MCCLURE AS IN QR147342 & PT 3 HSR153;
HASTINGS HIGHLANDS; COUNTY OF HASTINGS

AND IN THE MATTER OF TRANSFER OF LAND, BUILDING, AND CEMETERY from
ST. PAUL'S UNITED CHURCH, LAKE ST. PETER to MUNICIPALITY OF HASTINGS
HIGHLANDS.

CERTIFICATE OF TRUSTEES ASKING CONSENT OF THE REGIONAL COUNCIL

*The United Church of Canada Act, Schedule B, Trust of Model Deed Part 6
The Manual (2019 edition), section G.2.3*

We, the undersigned, do hereby certify that the following is a just and true copy of a resolution duly passed by the Trustees of ST. PAUL'S UNITED CHURCH, LAKE ST. PETER, a congregation of The United Church of Canada and part of the MAYNOOTH-MADAWASKA Pastoral Charge, at a meeting of the Board of Trustees duly held for that purpose at MAYNOOTH, on the 22ND day of NOVEMBER, 2024.

"Moved by SHEILA STRINGER, seconded by KEN BEGBIE, that the Trustees of ST. PAUL'S UNITED CHURCH, LAKE ST. PETER, a congregation of The United Church of Canada and part of the MAYNOOTH-MADAWASKA Pastoral Charge, having received the direction of the OFFICIAL CHURCH BOARD of the said pastoral charge to do so, request the consent of EAST CENTRAL ONTARIO Regional Council:
(1) to the TRANSFER OF LAND, BUILDING, AND CEMETERY of certain Real Property, the legal description of which is PT LT 11 CON 10 MCCLURE AS IN QR147342 & PT 3 HSR153; HASTINGS HIGHLANDS; COUNTY OF HASTINGS, and the municipal address of which is 25 BOULTER LAKE ROAD, LAKE ST. PETER, ON K0L 2K0, pursuant to an agreement between the Board of Trustees of ST. PAUL'S UNITED CHURCH, LAKE ST. PETER,
a congregation of The United Church of Canada, as the one transferring to the Municipality of Hastings the indicated
property, dated the 1st day of DECEMBER, 2024, and subject to Regional Central
Regional Council approval, the terms of which are as follows:

FOR A TRANSFER OF LAND, BUILDING, AND CEMETERY FOR \$0 from ST. PAUL'S UNITED CHURCH, LAKE ST. PETER to MUNICIPALITY OF HASTINGS HIGHLANDS. ITEMS WHICH THE CONGREGATION WOULD LIKE TO EXTRACT FROM THE PROPERTY PRIOR TO TRANSFER INCLUDE: STAINED GLASS WINDOW OVER THE MAIN FRONT DOOR, PEWS, FURNACE, AND WATER PUMP; SAID ITEMS TO BE REMOVED ON OR BEFORE JUNE 30, 2025.

and in pursuance of the said resolution, we hereby apply to EAST CENTRAL ONTARIO Regional Council for its consent to the TRANSFER OF LAND, BUILDING, AND CEMETERY.

Dated this 1ST day of DECEMBER, 2024.


SHEILA STRINGER, Presiding Trustee


PETER MORRISON, Secretary